



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	DOOMDOOMA COLLEGE
• Name of the Head of the institution	DR. KAMALESWAR KALITA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03759-242539
• Mobile No:	9435132745
• Registered e-mail	ddmcollege@gmail.com
• Alternate e-mail	iqacdoomdoomacollege@gmail.com
• Address	P.O. Rupai Siding, Dist: Tinsukia
• City/Town	Doomdooma
• State/UT	Assam
• Pin Code	786153
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Dibrugarh University				
• Name of the IQAC Coordinator	Mr. Deepak Ranjan Baruah				
• Phone No.	03759-242539				
• Alternate phone No.	9706064937				
• Mobile	9954054937				
• IQAC e-mail address	iqacdoomdoomacollege@gmail.com				
• Alternate e-mail address	deepakrbddm@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://doomdoomacollege.in/uploads/college_activity_images/attachment/873.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://doomdoomacollege.edu.in/uploads/notice_attachments/88.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	72.05	2005	28/02/2005	27/02/2010
Cycle 2	B	2.32	2011	16/09/2011	15/09/2016
Cycle 3	B+	2.73	2023	20/02/2023	19/02/2028
6.Date of Establishment of IQAC	30/07/2005				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	11	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
"Shramdaan" at Rupaisiding Market and nearby places and Students' Orientation Programme organised by IQAC, Doomdooma College in association with Nehru Yuva kendra, Tinsukia on the occasion of National Martyrs Day along with NCC and NSS Volunteers on 30/01/2023		
Organised a Workshop on NEP-2020 and a Seminar on implementation of NEP-2020 in Assam		
Signed MoUs with Arunachal University of Studies, Foundation For Integrated Support and Solution (FISS), Saneki Textiles (a local weaving craft institute), Shiva Technical Enterprise		
Completed "Students' Home Visit Programme" by Hindi Department of Doomdooma College on 07/02/2023		
Established an orchidarium and a medicinal plant hub in the College campus		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To organize workshop on NEP-2020	Successfully organised a RUSA 2.0 sponsored Workshop on
To organize national seminar	Successfully organised One Day Seminar on
To complete NAAC third cycle A&A	Successfully completed the NAAC third cycle A&A on 13th and 14th February, 2023 and the College attained B+ Grade with CGPA 2.73
Establishment of one Orchidarium and one medicinal plant hub	Successfully inaugurated the Orchidarium and medicinal plant hub on
Introduction of PG Programme in College	PG Programme in Education has been started from the academic session 2022-23

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC Core Committee, Doomdooma College	07/03/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	19/02/2024

15. Multidisciplinary / interdisciplinary

Skill Based Courses and Non-Honours electives are interdisciplinary in nature. Multidisciplinary subjects include English, Assamese, Hindi and Bengali. Capability enhancement courses like environmental studies, women studies etc. are multidisciplinary. Value added courses are offered by several departments. Extra-Academic activities are inter-disciplinary in nature. Besides UG programs in arts, science and commerce the college has introduced a few add on courses. Students have the option to choose from a plethora of

programms/courses offered under KKHSOU & DODL. The college has Study Centre of both the universities.

16.Academic bank of credits (ABC):

To ensure easy access and retrieval of academic awards, validate and guarantee its authenticity and safe storage, the college is planning to get registered with the national Academic Depository of MHRD as and when the National Education Policy 2020 will be implemented in the institution. Academic Bank of Credit is a defining characteristic of the National Education Policy, 2020. The college is going to implement it from the session 2023-24. Apart from registering with NAD of MHRD, the college plans to aware the students about Academic Bank of Credit through several orientation and awareness programmes. The college imparts education to learners through blended mode - classroom teaching is supplemented by online seminar, workshop, talks etc. A number of the programmes offered by the college are also available in various online platforms, Efforts have been made to make the learners familiar with MOOC courses so that they can enrich their Academic Bank of Credit.

17.Skill development:

Keeping with its vision and mission the institution tries to impart knowledge and skills related to socially relevant issues such as environment, human values, human rights, etc. and also tries to make them fit for the modern competitive world. Further, the institution has been offering some Self-financed Add-on/Certificate courses in every academic session to enhance their skills. Apart from skill based courses, the college is offering a few value added courses for all disciplines as well. Life skills are provided in the form of Yoga and communication courses like Spoken English. The college is planning to increase the number of skill based and value added courses in times to come.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian Knowledge system is well-integrated in the curriculum prepared under CBCS. The college offers three Indian languages - Assamese, Hindi and Bengali. Festivals like Rongali Bihu, Kati Bihu etc are celebrated. International Yoga Day, International Mother Language Day and Hindi Divas are celebrated to commemorate cultural values. Talks, guest lectures etc are organised by the language departments. The Department of Assamese offers Honours Programme in Assamese Literature & language and also a compulsory paper on Communicative Assamese. Further, knowledge about Indian culture & society is incorporated in the Honours curricula of History,

Education & Political Science . Similar courses are available in the academic programmes imparted under KKHSOU Study Centre and DODL study centre. The college library regularly subscribes to N-LIST that helps students to learn a lot about the Indian Knowledge System .

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution focuses on all-round development of the learners. The syllabi specify the vision and mission of the college, program outcomes, program specific outcomes and course outcomes. These are uploaded in the college website also. Mapping is done between course outcomes and program outcomes or program specific outcomes. Our shining alumni are proofs of our attainment of the program outcomes that insist on the all-round development of the students. Self study topics, blended learning etc are incorporated in the curricula. Field trips, industrial or institutional visits, project works etc. enhance the outcome based education. Time to time career counseling and guidance programmes are organised which motivate them to pursue good career and help some of them to get jobs. The Spoken English certificate course helps them to be fluent in English. Other add on courses also prepare them to compete more efficiently in the modern social circumstances, and particularly in the job market.

20.Distance education/online education:

The College has two distance education study centres: 1. Krishna Kanta Handique Open State University Study Centre and 2. Dibrugarh University Distance Learning Study Centre. Besides, the faculty members give online classes time to time and more particularly during the lockdown period. Further, students can choose SWAYAM as a platform for learning. E-content prepared by the faculty members can be viewed by the students through the college website and the college youtube channel. PPTs are made available to students through Google classroom. Conferences/Seminars are organised through Google Meet, Zoom, Webex etc. Students can view their syllabus and other academic materials in the college website.

Extended Profile

1.Programme

1.1 390

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1604

Number of students during the year

File Description	Documents
Data Template	View File

2.2 306

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 185

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 58

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 39

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	390
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1604
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	306
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	185
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	58
File Description	Documents
Data Template	View File

3.2	39
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	31
Total number of Classrooms and Seminar halls	
4.2	2,55,84,786.78
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	86
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Affiliated to Dibrugarh University, Assam, Doomdooma College is follows the curriculum prepared by the Board of Studies of the affiliating university. The following efforts are made to implement the curriculum in letter and spirit:

The Academic Calendar published by the affiliating university is strictly followed. The General Routine is prepared before the commencement of the academic session and displayed prominently. Teachers maintain a daily record of classes taken and topics covered, in the teacher's diary.

Group discussion, quizzing and seminar paper presentations are held to assess the progress made by the learners In addition to the talk and chalk method, teachers also give powerpoint presentations in ICT enabled classrooms.

Each department has its own library and students are allowed to

retain books borrowed from it as per the departmental library rules. The Central Library has a good collection of books, reference material, journals and facilities like N-LIST and D - Space. Internet facility is available to students in the library.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College strictly follows the academic calendar notified by Dibrugarh University to which it is affiliated. Any change in schedule is immediately communicated to students as well as teachers by the head of the institution. The academic progress of students is assessed through a process of continuous internal evaluation which includes conducting sessional tests, allotting home assignments, holding group discussions and paper presentation sessions, quizzing etc. As per the guidelines issued by the university two sessional tests have to be conducted in a semester. After evaluating the answer scripts, teachers provide feedback to students on their performance. Errors are pointed out and doubts clarified to enhance their understanding of the subject. Marks obtained by the students in the sessional tests are displayed on notice boards as per the dates specified by the university. Home assignments are given to enhance the knowledge of students and paper presentation sessions are held to develop their critical thinking, analytical and presentation skills. Field trips and educational tours are also organized to encourage experiential learning. Thus, throughout the session, the academic performance of the students is evaluated to enhance their performance and activities of CIE are completed as per the academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum

A. All of the above

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

22

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

22

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross cutting issues like Gender, Climate Change, Environmental Education and Human Rights have been taken into consideration by our affiliating university while framing the UG curriculum. The following papers address the cross cutting issues: Environmental Education, Environment Studies is an Ability Enhancement Compulsory Course for B.A. 2nd semester students. Apart from this compulsory paper, the following papers in the Honours courses also deal with environmental issues: Biodiversity Paper code - BG101T/P, Botany, Paper code - BD504T/P DSE II, Botany, Paper code - ZC102T/P, Zoology, ZG101T/P, Zoology, Paper code - ZG404T/P, Zoology, ECNHDSE602, Economics. The issues related to Gender and Human Rights are integrated into the curriculum through the following papers: Paper code- 602, Political Science, Major course) Women in Indian History (Paper code-602, History, Major course) ,Women's Writing (Paper code-501, English, Honours course under CBCS) Human Rights (Paper Code-

601, Political Science, Non-Major Course) Nevertheless, in order to ensure that our students gain more than just theoretical knowledge about these cross cutting issues, the institution conducts workshops, awareness camps, study tours, visit to historical places and various other activities, the details of which are as follows: Page 16/77 27-01-2023 08:12:03 Self Study Report .

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

148

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	E. None of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	E. Feedback not collected
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

720

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1064

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution identifies slow and advanced learners using a combination of aspects like marks, grade obtained in the previous and the qualifying examination, in orientation programs and through regular tests.

Weak Learners: Special attention is given to the academically weak students. To enhance their performance, remedial coaching is provided in the respective subjects. Problem areas in the subjects are identified and students are assisted in the identified problem areas.

Advanced Learners: Advanced learners are given challenges to channelize their performances and improve their abilities.

They are given opportunities to participate in seminars and conferences, poster competitions, inter-collegedebates, elocutions and quizzes. They are encouraged to study reference books, journals and magazines.

Activities that Improve the Weak and Boost the Advanced: The students are encouraged to use the E-library for sourcing

material. Access is provided to Infilibnet and other E- resources. The students are also given additional books from the departmental library. Tutorials and home assignments are given regularly to create interest among learners. Students are also encouraged to solve previous years' question papers to build their confidence and become familiar with the significant topics of the curriculum, improve their skill and speed of writing.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1604	58

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The departments conduct mock test, group discussion, field visit, field work, field survey, micro-teaching, activity based presentation, student seminars, preparation and presentation of model, quiz, debate, extempore speech, essay competition, art competition, etc. Students are encouraged to make poster presentations on the occasion of World Earth Day, Environment Day and National Science Day. During the college week, the students of different departments publish fifteen (15) different wall magazines as part of wall-magazine competition. Apart from this the Students' Union regularly publish Jagaran, a biennial wall magazine. The college introduced Desk Top Publishing (General) as an option for Skill Based Course for the students of Non-Major course in the 5th and 6th Semester under the semester system. under the current CBCS, the same course is taught in the 3rd, 4th, 5th and 6th semesters as a Skill Enhancement Course (SEC). Apart from regular theory and practical classes, the Computer Science department organizes Special Guest Lectures from time to time to

enhance the learning experiences of the DTPG students. Based on the feedback received from students, the college also has three skill based courses viz, Tour and Travel Management (TTMG), Creative Writing (CW) and EntrepreneurshipDevelopment (ENDP).

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

A number of teachers use ICT to conduct classes and communicate with the learners. The smart classrooms, e-resource centre and smart conference hall are used to conduct classes and organise academically oriented talks, seminars and programmes. Besides, whatsapp groups are used to communicate with the students regularly. E-materials are given to the students to facilitate their studies. A few departments conduct presentation of projects through powerpoint and projector. The department of Economics conducts quiz on the syllabi. During the covid-19 pandemic, all the teachers held online classes through various platforms like Google Classroom, Zoom, Google Meet, Cisco WebEx etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

58

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

443

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Continuous Internal Evaluation (CIE) System is maintained by the college in a systematic manner. As per direction of the University, two sessional tests (STs) in one semester are conducted by the Board of Examinations of the college. The institution adopts unique strategies, techniques and methods and implements them for slow learners to bring them at par with other students. Even for advanced learners, aggressive and long-term strategies are being executed to get better and brighter results. The teachers conduct a retest of students participating in various sports events and NSS/NCC camps during the time of examination. The use of social network is a reform measure in CIE System of the college. For example, students of English and Education major/honours have WhatsApp groups that include the faculty members and this helps the students to remain in contact with their teachers beyond the classroom. Different departments organize students' seminar, mock test, group discussion, microteaching, quizzing etc. In addition to these, a meeting is held at the beginning of each session among the faculty members of the departments to discuss the issues and strategies to be addressed in the forthcoming session.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism of internal assessment of the college is transparent and robust in terms of frequency and variety. The college takes

some initiatives which are the integral parts of the mechanism of internal assessment. 1. The academic calendar contributes in smooth functioning of academic activities of the college. 2. The students get the results of the sessional tests within 15-20 days. 3. Each department maintains a Register Book for internal assessment purposes. 4. The attendance percentage of a student is also well-maintained by each department and it is reported to the students and the college office whenever asked for. 5. As each department organizes Parents Meets every session, the parents are able to know about the students' academic performances as well as their sincerity and regularity in the class. 6. This is also a part of internal assessment mechanism. To make the internal assessment process varied, the departments of the college arrange group discussion, micro-teaching, mock test, quiz on the syllabus, seminar presentation, oral test, assignments, projects, field study etc.

The Examination Board of the institution engages experts to conduct Orientation Programme for invigilators before the examinations to give them thorough instructions about the code of conduct set by the college.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Mechanisms of Communication The course objectives for the courses offered by the affiliating university as well as the autonomous certificate courses offered by the college are conveyed to the students, teachers and other stakeholders in the following ways:

The course outcomes are accessed by a link on the website of the affiliating university, namely, <https://dibru.ac>. In College the course outcomes of the courses are uploaded in the college website, <http://doomdoomacollege.edu.in> under the link of each department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme Outcomes: The college has outlined general programme outcomes for the holistic development of the students. All departments set targets at the beginning of the session with the help of the academic calendar. Monitoring of the classes takes care of day-to-day targets of teaching and learning. The college is in regular contact with the Alumni Associations and thus, gets updated about their roles in society. This is one way of gauging programme outcomes. All HODs keep track of progression of syllabus completion and all other curricular and co-curricular activities and discuss it in the departmental meetings. Teachers maintain a diary documenting the yearly teaching plan and daily teaching log. The students give anonymous feedback on the teaching-learning process. Free and honest feedback is thus ensured.

Course Outcomes: Systematic and extensive teaching by well qualified teachers results in achieving the course outcomes. In order to improve upon the academic performance of the students remedial teaching, skill-based courses, Tutorial Classes, Mentoring, Educational Excursions, Project Works, Field Visits, ICT facilities etc. are offered to them. The classroom teaching is well supplemented by up-to-date library facilities including digital library. Continuous Internal Evaluation is part of the teaching- learning process.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://docs.google.com/document/d/1yONDbe kIpyCVvT2RkUtBu7CQBr71PK9a/edit?usp=drive link&oid=104594222837986601931&rtpof=true &sd=true

2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
185	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
NIL	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
NIL	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**NIL**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****2**

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****9**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

23

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the year 2022-2023, Doomdooma College has carried out various extension activities in the neighborhood community. Some of the events are mentioned below-

1. Various Competitions were conducted by Department of Economics on 18-11-2022 at Dangori LP School.

2. A special talk on the occasion of International Human Rights Day was organised on 10-12-2022 by the department of Political Science at Doomdooma Jatiya Vidyalaya.

3. A programme was conducted by the department of History on 16-12-2022 at Rangajaan LP school on the theme 'Students and Importance of Book Reading'

4. The Department of Bengali organised a talk on The Role of Literature in Moulding the Society on 29-05-2023 at Doomdooma Bangiya Vidyalaya.

5. Two NSS Volunteers donated Blood on 03-06-2022.

6. One NSS Volunteer donated Blood on 07-06-2022.

7. An awareness rally and Tree Plantation were held by NCC, NSS and Eco Club at nearby places on 05-06-2022.

8. On 02-08-2022 NSS Volunteers donated food grains temporarily

uprooted people.

9. On 27-09-2022, World Tourism Day was jointly organised by NSS, Reflection Senior Secondary School and Assam Regiment.

10. Children's Day was observed by NSS Volunteers on 14-11-2022 at Chelenguri LP School.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

338

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college provides beautiful and adequate infrastructure and facilities for teaching learning process. The college has 34 class rooms of different size out of which 6class rooms are ICT enabled smart classrooms. A few rooms are equipped with LCD projectors. The college has a state of the art Conference Hall with seating capacity for 100 people. Moreover, the college is equipped with a big auditorium with the intake capacity of 1200 people.The college Auditorium 'Kallol' has been upgraded with acoustic sound system and sound proof wall mounting. The college has built a new three-storied Central Library. In the first floor of the library, more than 25,000 documented books are kept from which students can borrow books. In the second floor, two spacious reading halls are there for students to read books in a comfortable environment. In the reading hall, some seats are reserved for 'Divyanga' students. In the third floor, the Network Resource Centre (NRC) is situated where students are allowed to access internet. Moreover, in that floor there is a mini conference hall where some departmental activities are organised.

Apart from NRC and the mini conference hall, some book racks are there to keep books donated by former teachers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has very good outdoor sport facilities. It has a well equipped gymnasium for both boys and girls. It has two badminton courts and an international standard basketball court and a handball court. In case of indoor games, students enjoy playing carom, panja, chess and other games. Apart from sports facilities, the auditorium is used to organize different cultural and social activities and competitions. The college field is used for various outdoor games.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,55,84,786.78

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

An Integrated Library Management System (ILMS) is used to automate the Central Library of the college. It is used to track items owned, orders made and items borrowed. The college uses Inflibnet SOUL since 2008 and it's been updated to 3.0 version in November, 2021 as library integrated management software. Barcodes are attached to books and member cards under the system. Online Public Access Catalogue (OPAC) is also available in the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

358,914.00

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40.20

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution regularly updates its IT facilities including WiFi. Such updated facilities are as follows: 1. The previously used BSNL broadband connection is replaced with BSNL 5G Fibernet. 2. The central library has been digitized. 3. Desktops are replaced with all-in-one computers. 4. The college has introduced

smart projectors.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

86

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2,55,84,786.78

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Doomdooa College has the rigorous policy of maintaining and utilizing its facility in every aspects. Library rules:a)Wearing college uniform is mandotry to all the library users. b)Books and Other belongings must be kept at the property counters. c)Students must produce an income certificate of the family to avail the Book Bankfacility . The college has a total number of seven laboratories : Psychological laboratory for major/ honours of students of the department of education . Separate Science laboratories for the departments of Physics, Chemistry, Botany , Zoology are there. Language Laboratory for spoken english course. Computer laboratory for the department of Computer Science. Multi Gyms , One Basketball Court, One Playground, One Handball Court, Two Badminton , Other major and minor games equipments like carrom, Chess, Throw ball, Javelin Throw, Table Tennis etc. There is a One E- Resource Centre (IWith internet and Browsing facility) in Central Library, There are Seventeen Computers in different academic departments , Six Computers in adminstrative office, There are 39 regular classrooms, Eight ICT Classrooms. Maintenance measures are taken regularly: a) Regular Cleaningof sports ground, classroom and surrioundings of college campus.b) College has appointed three wokers for cleaning the campus and one garderner tomaintain the garden of the collegec) Proper check of sports equipments c)regular audit and check of laboratory,d) computer labs and e-resource centre e)Immediate reporting system incase of discrepancy in the stock, if found e) Regular Stock Rectification of library books.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
1044	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
8	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

12

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Doomdooma College has a robust and active union body, named Doomdooma College Students Union (DDCSU) comprising of elected members from the student community since the inception of the College in the year 1967. The representatives are elected through direct ballot by the general students of the college where they assume charges over various portfolios. The election committee of the College regulates the entire election process in adherence to the Lyngdoh Committee report. At present there are 10 office bearers taking active part in organizing various co curricular and extracurricular activities. The teachers in charge take initiative

with the Student Union members to organize such events in the College premise and elsewhere. The regular activities undertaken by the Students' Union include organizing the Freshmen Social for the newcomers and Farewell of the outgoing batch, as per the scheduled dates of the college academic year. Important persons with expertise in different fields are invited for motivating the students. They organize the Annual College Week every year with much enthusiasm and hold various competitions under the cultural, literary and sports section. The selected winners later represent the college at the Inter College and National level events. Moreover they play active role in conducting Teachers day, Independence Day, Republic Day, Saraswati Pooja etc. The Union takes keen interest in the publication of the Annual College Magazine named Oikyadeep involving only the student members of the College.

File Description	Documents
Paste link for additional information	https://doomdoomacollege.in/uploads/notice_attachments/85.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

292

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association, established in the year 2005 has been a part and parcel of the College for taking initiative in various developmental works and keeping a mutual cohesion between the College Members and its alumnus. Doomdooma College Alumni Association is registered under the Societies Registration Act XXI of 1860 on 24th February 2022. Though the Association has long been lying dormant post pandemic times, yet the NAAC peer team in their last visit to the College has highly appreciated the past efforts of the Alumnus of the College in various developmental works and their achievements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Doomdooma College (established in 1967), one of the leading Provincialised Colleges, aims to cater to the needs of students belonging to diverse socio-economic background and cultivate their intellectual, moral, ethical, social, emotional and all-round development.

Vision

To provide higher and holistic education to the aspirants in order to make them socially conscious individuals with proper understanding of the worth of human values.

Mission

To enhance the academic excellence of the students by exploring and channeling their potential through diverse programmes of the Universities, Career Oriented Programmes and Co-curricular Activities with modern infrastructure and competent faculty.

To strive to attain the mission and vision of the College, the institutional set-up works in collaboration with the policy-framework. Department of Higher Education, Government of Assam is the Highest Administrative Body to frame the administrative policies for all the Government and Provincialised Colleges of Assam.

The Principal implements the policy decisions taken by the GB. Some of the policy decisions are routed through the IQAC, which plans the execution of routine for curricular and extra-curricular activities through Board of Heads and conveners of various committees. The inputs from Board of Heads and teachers are included for academic planning and execution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The work of the College administration is decentralized and the various sub-committees, formed at the beginning of the academic year, support the system. Some of the functions of the committees are as follows:

1. The Examination sub-committee conducts two semester examinations in a year as per the University Time table and undertakes two sessional examinations every semester. The Admission sub-committee arranges the admission of the College.
2. The Routine sub-committee prepares the General routine and hands over to the individual department. The Departments then prepares their departmental routine.
3. The Cultural sub-committee arranges all cultural programs

including those of the Annual College Week. The committee also observes all the important national and international events in the College.

4. The Discipline committee looks after the overall discipline of the College.
5. The Anti-Ragging Committee and Committee Against Sexual Harassment see that the students are fully secured inside the College campus.
6. The Purchase committee looks after the purchase of various equipments, instruments, chemicals, furniture, etc.

Every sub-committee is led by a convener and a few members and these committees meet on a regular basis and help to formulate and implement the strategic plans of the institution

File Description	Documents
Paste link for additional information	https://doomdoomacollege.edu.in/page/committees-and-bodies
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Doomdooma College is a Provincialised College and so all strategic plans are chalked out by the Department of Higher Education, Government of Assam. However, some internal strategies can be taken by the stakeholders for the smooth functioning of the College. One such strategic plan implemented by the College is the Teaching and Learning Process of the institution. The Academic Calendar is prepared as per the academic calendar of the affiliating university and the General routine of the institution is prepared by the Routine Committee at the beginning of each academic year. The Head of the Department of each department then formulate departmental routine, distribute syllabus among the faculty members, so that the syllabus is completed within time. There is a departmental library in each department from where books are issued as reference books to the students. ICT enabled classes are also taken by the departments to make the students understand certain difficult topics in the easiest way. Study tours, field visits are arranged occasionally in some departments to enhance the experiential learning process. The main purpose of each department is to enhance the knowledge and make the students aware of the modern education system.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal as the head of the institution along with the members of the Teaching Staff maintains a congenial and academic environment in the College. The Governing Body of the college identifies the areas for planning and development of academic, infrastructure and financial policies so as to ensure the continuous development and quality sustenance of the College.

Appointment: Appointment of Assistant Professors is conducted through interview following the guidelines framed by Directorate of Higher Education, Government of Assam and appointment of non-teaching staff is made through interviews as well. Recruitment of Guest Lecturers is done individually by the College following the Directorate of

Higher Education guidelines. Supporting staffs for cleaning, Night Guard etc. are recruited through face to face interviews conducted by the College authority.

Promotion Policy: Career Advancement Scheme (CAS) of the regular Faculty members is followed by the College as per the norms of UGC and guidelines of Directorate of Higher Education, Govt. of Assam. Promotion of non-teaching staff is done as per the Policies of the Government of Assam. Service Rules: All the employees of the College follow Govt. of Assam Service Rule framed time to time.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The different welfare measures available for teaching and non-teaching staff of the college are as follows:</p> <ol style="list-style-type: none"> 1. Group Insurance: The benefit of Group Insurance policy of Govt. of Assam for its employees is available to all sanctioned teaching and non-teaching staff of the college. 2. General Provident Fund (GPF): Sanctioned employees get the benefits of the GPF scheme of the Govt. of Assam. 3. Pension: Sanctioned employees of the college are eligible to draw pension after the superannuation of service as per the Govt. of Assam rules. 4. Gratuity: As per the rules of Govt. of Assam, all the sanctioned employees of the college enjoy gratuity after the superannuation of service. 5. Medical allowance: All sanctioned employees of the College are eligible to draw Medical Allowance as per the rules of Govt. of Assam. 6. Welfare trust: Teachers and employees have one registered welfare trust named "Doomdooma College Teachers and Employees Welfare Trust" of their own from where they can avail loans for various purposes. 7. Educational welfare: All employees get special benefit in the matter of their wards' admission into the College. <p>Canteen facility: One spacious canteen is available inside the</p>	

College campus and employees can go there for refreshment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

API scores are mandatory for the faculty members for Career Advancement Scheme (CAS). A system of regular assessment of teaching and non-teaching staff is in place.

API score:As and when a faculty member is eligible for Career Advancement Scheme and fulfils all prescribed norms of the UGC, Academic Performance Indicator (API) of each faculty member is validated by the IQAC according to the prescribed norms of the UGC. Subject to the fulfillment of all the terms and conditions prescribed by the UGC, the IQAC recommends the case and forwards it to the Principal. After that the eligible faculty has to appear before the Departmental Promotion Committee (DPC) formed as per the Guidelines of UGC and DHE, Assam for interview. The Principal places the case before the Governing Body for acceptance and forwards it to the Director of Higher Education, Govt. of Assam for fixation of Pay and Grade and approval. The IQAC maintains the personal files of the Non-teaching staff members.

Confidential reports: The annual confidential report of the faculty is prepared by the Principal in consultation with HoD, if necessary. The same is recorded in personal file.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit: The internal audit is done through registered Chartered Accountant appointed by the Governing Body on periodical basis. Observations made by the auditor are brought to the notice of the accountant and the Principal of the college.

External Audit: The financial statement of the college including books of accounts, vouchers, statements etc. are conducted by the External auditor deputed by the Director of Audit (Local Fund), Govt. of Assam.

Utilization Certificate, Audit report and other related documents are sent to the UGC and other funding agencies in time after being audited by the Registered Chartered Accountant.

The last External audit was done for the period 01-04-2015 to

31-03-2018 and it was completed in May, 2019. However, the next turn of the college has not come yet. Audit objections are settled before the auditor in consultation with the GB.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For resource generation and utilization strategies the College follows the guidelines of the Govt. of Assam as well as guidelines of the GB and these are as follows:

Resource Generation Strategy:

Fee: The College follows the regulations of the affiliating University and the Govt. of Assam. The major resources of funds are generated through admission fees collected during the admission and from self-financed courses run by the college.

Funding Agencies:The College explores funding schemes of various Govt. and Non-Govt. agencies like RUSA, UGC, ASTEC, ICSSR, MP & MLA funds.

Collaboration:The IQAC takes initiatives to develop linkage and

collaboration with organizations like Rotary Club for resource mobilization.

Maintenance of accounts: Separate accounts for Admission, UGC, Govt. grants, RUSA grants etc. are maintained by the College.

Utilization strategy: A budget for each academic year is prepared and placed in the Governing Body for utilization of fund.

Salary: The salary of teaching and non-teaching staff engaged for self-financed courses is fixed by the Governing Body as per the fund and fees received from the self-financed courses and the salary of permanent faculty members and office staff is fixed as per the norms of UGC and the state government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has an independent IQAC which was formed in the year 2005.

The IQAC significantly contributes for institutionalizing the practices. Two examples of such practices are stated below:

Practice-I: Providing Academic Calendar, Teaching plan, etc. in the Beginning of Academic Session.

Objective: To assess the time-bound functioning of academic progression of the Departments and to attain quality outcomes and standards for quality assurance.

Methodology: The Routine & Prospectus Committee under the IQAC prepares Prospectus and Academic Calendar for an academic year.

Outcome: The timely progression of the courses is ensured and monitored.

Practice-II: Career Oriented Programmes and Coaching Objectives:

1. To motivate, prepare and mobilize the learners to build up career and thereby acquire employability.
2. To make them aware of different jobs offered by the Central and the State Governments and the private firms.
3. To develop their competitive attitude and skills to enter the job market.
4. To assist them to choose areas appropriate to their interest and potential.

Methodology:The IQAC conducts various career oriented programmes through its Career Counselling and Guidance Cell, at times solely and at other times in collaboration.

Outcome:The students get motivation for appearing in competitive and job-oriented examinations like Civil Services Examinations, TET etc.

File Description	Documents
Paste link for additional information	https://doomdoomacollege.edu.in/page/committees-and-bodies
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC adopts practices to provide quality education to the students through an effective and meaningful teaching-learning process.

The IQAC achieves this through mainly two practices, viz.,
Practice 1: Review of Teaching-Learning Process

The IQAC reviews teaching-learning process and teaching outcomes and

suggests necessary changes. The following efforts are made as parts of the review mechanism:

1. The IQAC prepares an Academic Calendar at the beginning of the year in line with the academic calendar of Dibrugarh University. The class routine is prepared by the HoDs of each department.

2. To give a varied shape in internal assessment process, various departments of the college arrange group discussion, micro teaching, mock test, quiz on the syllabus, presentation of seminar topics, oral test, assignments, projects, field study etc.
3. The College has taken significant measures to ensure continuity of classes through online teaching, online supply of study materials & books, online assessment etc.

Practice 2: Parents' Meet

The IQAC monitors regular holding of general and departmental Parents' Meets.

The parents' meets felicitate teaching-learning reviews. They also help in obtaining an unbiased and honest opinion about the institutional performance especially in academics.

File Description	Documents
Paste link for additional information	https://doomdoomacollege.edu.in/uploads/notice_attachments/91.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Doomdooma College believes in promoting student diversity in all academic and non-academic programmes. The admission policy clearly states that equal opportunities will be given to all candidates as per the guidelines of the Government of India. Apart from this, in the admission policy, while admitting students in NCC, NSS, sports, cultural and other extra-curricular quota, Doomdooma College always tries to bring gender parity. The college makes no discrimination between the two genders in the conduct of any event. The college has a strong 'Women Cell' which conducts various awareness programmes on gender equity. The Cell celebrates International Women's Day every year by organizing a variety of events. It is noteworthy here that all the activities of Women's Day, starting from preparing the agenda of the programme to arranging the snacks, are managed entirely by the female fraternity of the college. A lot of certification programs like knitting, parlouring, tailoring, etc. are provided to the girl students by the Women Cell. On the occasion of Women's Day and sometimes on different occasions too, the female faculty members of the college also undertake various awareness programmes enhancing the role of women in the nearby schools and colleges.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://doomdoomacollege.edu.in/page/igac-documents

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
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- **Solid waste management :**

The college has installed plenty of bins for the collection and keeping of degradable and non-degradable waste materials. Non-degradable materials like plastic products are given to vendors for recycling. Degradable materials are used as manures for the plants and trees in the campus.

- **Liquid waste management:**

The tapes, drainage and water pipelines are always kept clean and regularly maintained. The college has a good rain water harvesting system. The wastage from rain water is successfully prevented with a rain water harvest system that supplies sufficient water to the college canteen.

- **Bio-medical waste management:**

The college does not generate any kind of bio-medical management.

- E-waste management:

E-waste materials like damaged monitors, UPSs, CPUs, printers, fused blubs; PVC wires, etc. are meticulously collected and kept in a separate room so that they may be given to agencies that recycle them. The college ensures to re-use electronic devices to the extent possible instead of purchasing new ones.

- Waste recycling system:

Non-degradable solid waste materials and e-waste materials are given to vendors for recycling. Degradable materials are used as manures in the campus.

- Hazardous chemicals and radioactive waste management

The college does not generate any hazardous chemicals and radioactive waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://doomdoomacollege.edu.in/page/igac-documents
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-	C. Any 2 of the above

reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Doomdooma College is situated in the Eastern-most part of Assam. Students in the nearby areas, up to a radius of 20 kms from the college, come to seek their higher education in the institution. The college has students belonging to different caste, communities and social identities.

As a measure to promote inclusive environment, the college initiates the following steps:

1. Though the college has two medium of communication, i.e. English and Assamese, for the ease of students, teachers try their best in communicating in languages that are comfortable for students.
2. The Principal along with the senior faculty members of the college take special interactive sessions for the newly admitted students of every batch.
3. The college celebrates different cultural festivals like Bihu which is inclusive of all ethnic cultures.
4. The college organizes food feast, Hindi Diwas, Matri Bhasa Diwas, Women's Day every year to ensure the maintenance of an inclusive environment.

5. A lot of emphasis is laid in the conduct of different activities amongst students like debate competition, writing competition, recitation competition, literary competitions, speech & essay competitions, quiz competitions, etc.

6. Ethnic dress competitions and cultural competitions are organised in the annual college week programmes.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Doomdooma College strongly believes in being socially responsible and developing responsible citizens for the nation. The college has initiated various measures to sensitize students and employees of the institution to constitutional obligations such as values, duties and responsibilities of citizens :

1. The college observes national festivals like Independence Day, Republic Day, Gandhi Jayanti, etc. The presence of both teachers and students in such events is highly solicited. Such occasions are marked by hoisting of National Flag by the Principal, which is followed by speech that emphasize the importance of such days.

2. The Department of Political Science celebrates Human Rights Day every year. Guest speakers are invited to throw light on rights and responsibilities.

3. The college regularly conducts various awareness programmes like rallies, workshops, Swacch Bharat Abhijan, Awareness on Road Safety, etc. The NSS and NCC unit of the college is also very active in this regard. The student volunteers of these units maintain cleanliness of the college campus and nearby areas. Drives are usually carried out on Sundays.

4. Teachers while taking classes highlight the importance of social and moral values. The college organise Faculty Development Programmes in this regard.

5.The college celebrates International Women's Day every year to sensitize students about gender equality.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Along with maintaining the academic front, Doomdooma College tries its level best in acknowledging its students with knowledge on great personalities, festivals and events. The points below highlight on some important events that the college regularly organises:

1. The College regularly celebrates international, national and

regional commemorative days, events, festivals like College Establishment Day, Republic Day, Independence Day, NCC Day, Saraswati Puja, Environment Day, Human Rights Day, martyrs' day, international mother tongue day etc. Active involvement of students in various activities of such programmes is taken care of.

2. The college also conducts a National Level Quiz Competition in the memory of its ex-Principal. The celebration of such events creates awareness amongst students about the importance of education, values, and their role as Indian citizens.

3. In addition, certain events are also organized at the college campus to educate and aware the students on skill development, cyber security, civil defence training etc. Such approaches of college ensures in creating and developing students as responsible citizens.

4. Implementation of NEP 2020 has been the need of the hour. Keeping with the pace of NEP implementation, the college has organized RUSA sponsored workshop on implementation of NEP and one day seminar on NEP 2020.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE- 1

1. Title: Orchidarium

2. Objective:

- To help students to identify different variety of species

- To make students learn about how to conserve the orchid species

3. The Context:

The College is maintaining a Orchidarium housed in a ward-ian case, which is convenient and compact for growth of the orchids in a controlled environment.

4. The practice:

- Species identification.
- Enhancing college beautification.

5. Evidence of Success:

Students have gathered knowledge since its inception and have learnt the techniques of preserving the species.

6. Probleams encounterd:

- Growth of weed plant
- Water management system
- Drastic climate.

BEST PRACTICE- 2

1. Title: Medi Flora.

2. Objective:

- Identifying different varieties of medicinal species
- Making students aware about the medicinal properties of the plants and effective measures of natural conservation

3. The context:

Medi Flora has enabled students to learn about the techniques of conservation. This has enhanced hands-on-learning on the

environmental preservation measures.

4. The practice:

- Awareness regarding medicinal plants.
- Student visits for knowledge acquisition.

5. Problems encountered:

- Climatic factors.
- Unwanted plants.

Conservation issues.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness:

Doomdoooma College as the guardian institution has been housing another college in its campus i.e. Bir Raghav Moran Government Model College since 2021. The Memorandum of Understanding (MoU) signed between both the Institutions has proven beneficial and effective in facilitating collaborations. The challenge also lies in the symbiotic relationship which both the colleges have thrived independently.

The physical integration of the campus housing two institutions has been accommodating the needs of both. The clearly demarcated areas have helped in navigating the shared space, ensuring that the students and staff from each college feel a sense of belongingness to their respective institutions. The governing bodies of both the institutions have also been instrumental in making decisions in the best interest of both colleges.

The joint cultural events, teacher and student exchange programmes, community outreach programmes and shared

extracurricular activities has helped in building a sense of unity among the students and staff of both the colleges. The interactions between the members of both the colleges have always created a unique and enriching campus experience. This has led to a dynamic educational environment that has benefitted both the institutions and has contributed to the overall enrichment of the academic community.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To organize national workshop on NEP-2020
- Introduction of PG Programme in College
- To organise national as well as international seminar.
- Introduction of add on courses.
- To sign MOUs with higher educational institutions.