



# YEARLY STATUS REPORT - 2023-2024

## Part A

### Data of the Institution

#### 1. Name of the Institution

DOOMDOOMA COLLEGE

- Name of the Head of the institution **Dr. Kamaleswar Kalita**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03759242532**
- Mobile No: **9435132745**
- Registered e-mail **ddmcollege@gmail.com**
- Alternate e-mail **iqacdoomdoomacollege@gmail.com**
- Address **P.O.- Rupai Siding, District-Tinsukia**
- City/Town **Doomdooma**
- State/UT **Assam**
- Pin Code **786153**

#### 2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Dibrugarh University**
- Name of the IQAC Coordinator **Mr. Deepak Ranjan Baruah**
- Phone No. **9954054937**
- Alternate phone No. **9706064937**
- Mobile **9954054937**
- IQAC e-mail address **iqacdoomdoomacollege@gmail.com**
- Alternate e-mail address **deepakrbddm@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://doomdoomacollege.edu.in/page/aqar-documents>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://doomdoomacollege.edu.in/uploads/notice\\_attachments/87.jpeg](https://doomdoomacollege.edu.in/uploads/notice_attachments/87.jpeg)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 3</b>	<b>B+</b>	<b>2.73</b>	<b>2023</b>	<b>20/02/2023</b>	<b>19/02/2028</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.323</b>	<b>2011</b>	<b>16/09/2016</b>	<b>15/09/2016</b>
<b>Cycle 1</b>	<b>B</b>	<b>72.05</b>	<b>2005</b>	<b>28/02/2005</b>	<b>27/02/2010</b>

**6. Date of Establishment of IQAC**

**30/07/2005**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Science</b>	<b>Procurement of Equipment for Science Laboratory</b>	<b>Government of Assam</b>	<b>2023-24</b>	<b>1000000</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **7**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

World Environment Day was celebrated on 5<sup>th</sup> June, 2023. Quiz, Poster Making and Mobile Photography Competition were organized among the students of various educational institutions located in Doomdooma area.

A State Level Resource Persons' Training Programme of 31<sup>st</sup> National Children's Science Congress was held on 24<sup>th</sup> and 25<sup>th</sup> June, 2023. The Programme was organized by District Organizing Committee of NCSC- 2023, Tinsukia District in collaboration with IQAC, Doomdooma College.

Third Foundation Day Cum Award Distribution and Annual Lecture Ceremony was organized in collaboration with The Orchid Society of Eastern Himalaya (TOSEHIM) on 14<sup>th</sup> December, 2023.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To organize one state level Competition for Students	Successfully organized state level Inter College Prize Money quiz competition on 20th September, 2023 in the memory Marhum Raihan Shah. A total of 20 teams across the state participated in the competition.
To organize one national seminar	A One Day National Seminar (Hybrid Mode) on NEP-2020: Re-Energizing the Education Sector in India was organized on 23rd December, 2023. The Seminar was sponsored by National Assessment and Accreditation Council (NAAC)
To organize an international conference	On 19th January, 2024, Dooomdooma College in Collaboration with United Tai Ethnic Socio-Cultural Organization, Assam organized one day international conference on Connecting North-East India with South East Asia (CNEISEA) : Trade and Cultural Perspective. Resource Persons from Thailand , Nepal and India joined the Conference
To organize workshop on Research Methodology	An Online workshop on 'Reserach Methodology' was organized in Google Meet on 17th May, 2024. The Programme was organized in Collaboration with Girijananda Chowdhury Institution .

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC Core Committee	12/12/2024

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	DOOMDOOMA COLLEGE
• Name of the Head of the institution	Dr. Kamaleswar Kalita
• Designation	Principal
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://doomdoomacollege.edu.in/uploads/notice_attachments/87.jpeg">https://doomdoomacollege.edu.in/uploads/notice_attachments/87.jpeg</a>

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<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
IQAC Core Committee	12/12/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2023	19/02/2024

**15. Multidisciplinary / interdisciplinary**

Skill Based Courses and Non-Honours electives are interdisciplinary in nature. Multidisciplinary subjects include English, Assamese, Hindi and Bengali. Capability enhancement courses like environmental studies, women studies etc. are multidisciplinary. Value added courses are offered by several departments. Extra-Academic activities are inter-disciplinary in nature. Besides UG programs in Arts, Science and Commerce, the College has introduced a few add on courses. Students have the option to choose from a plethora of programmes/courses offered under KKHSOU & DODL. The college has Study Centres of both the Universities.

**16. Academic bank of credits (ABC):**

As National Education Policy 2020 has already been implemented from the academic session 2023-24, the College ensures that all the enrolled students are included and registered in NAD of MHRD to avail the benefits of Academic Bank of Credit (ABC). For this, the College made necessary arrangements to aware and educate the students about the ABC. The college imparts education to learners through blended mode - classroom teaching is supplemented by online seminar, workshop, talks etc. A number of the programmes offered by the college are also available in various online platforms, Efforts have been made to make the learners familiar with MOOC courses so that they can enrich their Academic Bank of Credit.

**17. Skill development:**

Keeping with its vision and mission, the institution tries to impart knowledge and skills related to socially relevant issues such as environment, human values, human rights, etc. and also tries to make them fit for the modern competitive world. Further, the institution has been offering some Self-financed Add-on/Certificate courses in every academic session to enhance their skills. Apart from skill based courses, the college is offering a

few value added courses for all disciplines as well. Life skills are provided in the form of Yoga and communication courses like Spoken English. The college is planning to increase the number of skill based and value added courses in times to come.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Indian Knowledge system is well-integrated in the curriculum prepared under CBCS . The college offers three Indian languages - Assamese, Hindi and Bengali. Festivals like Rongali Bihu, Kati Bihu etc are celebrated. International Yoga Day, International Mother Language Day and Hindi Divas are celebrated to commemorate cultural values. Talks, guest lectures etc are organised by the language departments. The Department of Assamese offers Honours Programme in Assamese Literature & language and also a compulsory paper on Communicative Assamese. Further, knowledge about Indian culture & society is incorporated in the Honours curricula of History, Education & Political Science . Similar courses are available in the academic programmes imparted under KKHSOU Study Centre and DODL study centre. The college library regularly subscribes to N-LIST that helps students to learn a lot about the Indian Knowledge System.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institution focuses on all-round development of the learners. The syllabi specify the vision and mission of the college, program outcomes, program specific outcomes and course outcomes. These are uploaded in the college website also. Mapping is done between course outcomes and program outcomes or program specific outcomes. Our shining alumni are proofs of our attainment of the program outcomes that insist on the all-round development of the students. Self study topics, blended learning etc are incorporated in the curricula. Field trips, industrial or institutional visits, project works etc. enhance the outcome based education. Time to time career counseling and guidance programmes are organised which motivate them to pursue good career and help some of them to get jobs. The Spoken English certificate course helps them to be fluent in English. Other add on courses also prepare them to compete more efficiently in the modern social circumstances, and particularly in the job market.

**20.Distance education/online education:**

The College has two distance education study centres: 1. Krishna Kanta Handique Open State University Study Centre and 2. Dibrugarh University Distance Learning Study Centre. Besides, the

faculty members give online classes time to time and more particularly during the lockdown period. Further, students can choose SWAYAM as a platform for learning. E-content prepared by the faculty members can be viewed by the students through the college website and the college youtube channel. PPTs are made available to students through Google classroom. Conferences/Seminars are organised through Google Meet, Zoom, Webex etc. Students can view their syllabus and other academic materials in the college website.

## Extended Profile

### 1.Programme

1.1	354
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	1619
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	337
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	160
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>62</b>
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of Sanctioned posts during the year	<b>39</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	<b>31</b>
4.2 Total expenditure excluding salary during the year (INR in lakhs)	<b>19625572.84</b>
4.3 Total number of computers on campus for academic purposes	<b>50</b>

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Doomdooma College follows the curriculum prepared by the Board of Studies of Dibrugarh University. The following efforts are made to implement the curriculum in letter and spirit:

1. The College adheres to the Academic Calendar published by Dibrugarh University. Regular classes and Sessional Examinations are conducted as per the schedule of the Academic Calendar.
2. The College prepares a General Routine before the

commencement of the academic sessions (odd and even semesters). The General Routine is uploaded on the college website along with the Academic Calendar so that students can easily access them.

3. Teachers maintain a daily record of classes conducted and topics covered. They also prepare teaching plans according to the syllabus allotted to them.
4. Students are required to mandatorily submit assignments for Major and Minor courses, participate in Oral Presentations or Seminar Paper Presentations, and engage in Group Discussions and Quizzes.
5. Remedial classes are provided to students in addition to their regular classes.
6. Students receive ICT-based classes for each course.
7. Each department ensures that the syllabus is completed and revised before the commencement of the end-semester examinations.
8. Every department has its own library, and students are allowed to retain books borrowed from it according to the departmental library rules.
9. The Central Library has a good collection of books, reference materials, journals, and facilities like N-LIST and D-Space.
10. Internet facilities are available to students in the library.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://doomdoomacollege.edu.in/notice#">https://doomdoomacollege.edu.in/notice#</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres strictly to the academic calendar issued by Dibrugarh University. Any modifications to the schedule are promptly communicated to both teachers and students by the head of the institution. Changes are also regularly updated on the college website.

The academic progress of students is continually assessed through a variety of internal evaluation methods. These include two

Sessional tests, home assignments, group discussions, seminar presentations, quizzes, and other activities. According to the university's guidelines, two Sessional tests are conducted each semester. After grading the answer scripts, teachers provide feedback to students, highlighting errors and clarifying doubts to help deepen their understanding of the subject. The marks obtained in these tests are displayed on notice boards as per the university's schedule. Additionally, home assignments are given to reinforce students' understanding of course content, while seminar paper presentations are organized to enhance their critical thinking, analytical skills, and presentation abilities. Field trips and educational tours are also arranged for experiential learning.

Parents' Meetings are held regularly to keep guardians informed about their wards' academic progress. Overall, the college ensures that the academic performance of students is continuously evaluated throughout the session, with all activities related to Continuous Internal Evaluation (CIE) being completed as per the academic calendar.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://doomdoomacollege.edu.in/notice#">https://doomdoomacollege.edu.in/notice#</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs**

**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**

**Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

30

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Dibrugarh University's curriculum plays a key role in shaping students' intellectual, ethical, and social perspectives. The Undergraduate CBCS and FYUGP syllabi include papers address various crosscutting issues.

Under the CBCS, courses like Women's Writing (Department of English) focus on gender equality, Principles of Ecology (Department of Zoology) covers environmental ethics, and Value Education (Department of Education) fosters core human values. Environmental Economics (Department of Economics) emphasizes sustainable development, while Human Rights Education (Department of Political Science) covers global human rights issues. History of India (Department of History) explores equality and justice, and Global Politics (Department of Political Science) tackles international relations. Gender and Education (Department of Education) examines gender biases in education, and Indian Writing in English (Department of English) addresses cultural diversity and human values.

The FYUGP includes courses such as Cultural Heritage of Assam (Department of History), Understanding Gandhi and Ambedkar (Department of Political Science), and Feminist Theory and Practices (Department of Political Science), Indian Classical Literature (Department of English), Health and Wellness (Department of Economics), Personal Development (Department of Education), Environmental Science (Department of Zoology), and Yoga Education (Department of Education) round out the curriculum, fostering sustainable, ethical, and holistic growth.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

199

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**942**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

505

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution employs a comprehensive strategy to identify and cater to the diverse academic needs of its student body. A multi-faceted assessment process, encompassing historical academic performance, engagement in orientation programs, and regular examinations, is utilized to discern students who may require additional support or present exceptional potential.

To address the specific requirements of underperforming students, the institution offers tailored academic interventions, including remedial coaching and focused assistance in areas of academic weakness. This targeted approach aims to enhance their understanding, skill development, and overall academic performance.

For academically well performing students, the institution provides a range of stimulating opportunities to foster their intellectual growth and creativity. These opportunities encompass participation in seminars, conferences, competitions, and independent research projects, which challenge students to explore their interests and develop advanced skills.

To further enrich the learning experience for all students, the institution encourages the utilization of E-resources, library resources, active engagement in tutorial sessions, and the consistent completion of assignments. These strategies aim to cultivate a culture of academic excellence and lifelong learning.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1619	62

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution promotes active learning through a variety of pedagogical approaches. These include mock tests, group discussions, field visits, fieldwork, surveys, micro-teaching, activity-based presentations, seminars, model preparation and presentation, quizzes, debates, extempore speeches, essay competitions, and art competitions. Students are encouraged to participate in poster presentations on significant environmental and scientific occasions like World Earth Day, Environment Day, and National Science Day.

The institution fosters a vibrant campus culture through student-led initiatives. The Students' Union regularly publishes "Jagaran," a biennial wall magazine. Additionally, during college week, students from various departments compete by publishing fifteen different wall magazines.

The institution offers skill-based courses to enhance students' employability. The Desk Top Publishing (General) course, previously offered as an optional course, is now integrated into the curriculum as a Skill Enhancement Course (SEC). The Computer Science department organizes special guest lecturers to complement regular theory and practical classes, providing students with industry insights and expertise.

Based on student feedback, the institution has introduced

additional skill-based courses in Tour and Travel Management (TTMG), Creative Writing (CW), and Entrepreneurship Development (ENDG), further diversifying the range of opportunities available to students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution effectively leverages Information and Communication Technology (ICT) to enhance the learning experience. Teachers utilize ICT tools to conduct classes and engage with students. Smart classrooms, e-resource centers, and smart conference halls provide state-of-the-art facilities for both in-person and online learning.

To facilitate seamless communication, WhatsApp groups are used to share information and updates with students regularly. Additionally, e-materials are provided to students to support their studies. Some departments have incorporated innovative teaching methods, such as PowerPoint presentations and quizzes, to enhance student engagement.

During the COVID-19 pandemic, the institution demonstrated its adaptability by transitioning to online learning. Teachers conducted classes through various platforms like Google Classroom, Zoom, Google Meet, and Cisco WebEx, ensuring continuity of education during challenging times.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

**2.3.3.1 - Number of mentors**

4

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

443

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution maintains a rigorous Continuous Internal Evaluation (CIE) system, adhering to university guidelines. Two Sessional tests are conducted per semester by the college's Board of Examinations. To cater to the diverse learning needs of its student body, the institution employs innovative strategies and techniques. For slower learners, specific interventions are implemented to bridge the academic gap, while advanced learners are provided with challenging opportunities to further their intellectual growth.

To ensure academic continuity for students participating in extracurricular activities, such as sports, NSS, and NCC, the institution conducts retests during examination periods. The institution leverages technology to enhance student engagement and communication. Social media platforms, particularly WhatsApp, are used to facilitate interaction between students and faculty members, fostering a supportive learning environment.

The institution promotes active learning through various pedagogical methods, including seminars, mock tests, group discussions, micro-teaching, and quizzes. To ensure effective planning and implementation of academic initiatives, faculty members convene at the beginning of each semester to discuss challenges and develop strategies to optimize student learning outcomes.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution maintains a transparent and comprehensive internal assessment system, characterized by its regularity and diversity. To facilitate the smooth execution of academic activities, the institution adheres to a well-structured academic calendar. Furthermore, to ensure timely feedback, students receive the results of their Sessional tests within a period of 15 to 20 days.

Each department diligently maintains detailed records of internal assessments, including attendance records. Regular parent-teacher meetings provide a platform for parents to gain insights into their children's academic progress, attendance, and overall conduct.

To foster a dynamic and holistic learning environment, departments employ a variety of assessment methods, such as group discussions, micro-teaching, mock tests, quizzes, seminars, oral examinations, assignments, projects, and field studies. This diverse approach ensures a comprehensive evaluation of students' abilities and knowledge.

To uphold the integrity of the examination process, the Examination Board conducts rigorous orientation programs for invigilators, providing them with detailed guidelines and ethical standards to ensure fair and impartial assessment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution employs a multi-pronged approach to ensure transparent communication of course objectives to students,

faculty, and other stakeholders. This communication encompasses both university-affiliated courses and those offered autonomously by the college.

For university-affiliated courses, the institution leverages the official website of the affiliating university (<https://dibru.ac.in>). Stakeholders can access detailed course objectives through a dedicated link on the website.

Additionally, for both university-affiliated and college-offered autonomous certificate courses, the college website (<http://doomdoomacollege.edu.in>) serves as a central repository for course information. Each department's webpage prominently displays a dedicated link containing comprehensive course objectives, ensuring easy access for all stakeholders.

This multi-channel approach guarantees that all relevant parties are readily informed about the learning outcomes and expectations associated with each course, fostering a well-informed and engaged academic community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution is committed to fostering holistic student development through a comprehensive set of program outcomes. To ensure alignment with these outcomes, each department establishes clear targets at the beginning of every academic session, guided by the institutional academic calendar.

Regular monitoring of classroom activities facilitates the day-to-day implementation of the teaching-learning process. Additionally, the institution maintains close ties with its alumni association, enabling the assessment of program outcomes through alumni feedback and their contributions to society.

Heads of Departments (HODs) play a crucial role in monitoring academic progress, tracking syllabus completion, and overseeing

curricular and co-curricular activities. Faculty members are required to maintain detailed records of their teaching plans and daily activities, ensuring accountability and transparency. To further enhance the learning experience, students are encouraged to provide anonymous feedback on the teaching-learning process, facilitating open and honest communication.

To achieve the specific learning objectives outlined in course outcomes, the institution employs a multifaceted approach. Well-qualified faculty members deliver systematic and comprehensive instruction, complemented by a range of supplementary activities. Remedial teaching, skill-based courses, tutorials, mentoring, educational excursions, project work, field visits, and ICT facilities are provided to cater to diverse student needs and enhance academic performance. The institution's well-stocked library, including a digital library, provides students with access to a wealth of resources to support their learning. Continuous Internal Evaluation (CIE) is integrated into the teaching-learning process to monitor student progress and provide timely feedback.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

160

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[NIL](#)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the**

year

### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

31

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

## 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students of Doom College provide tremendous service to the greater community side by side with their studies. Students arrange different awareness programmes on the environment, Swachhata Abhiyan in various localities, free coaching to the school children, co-curricular activities among the school children, giving company to children with special needs and engaging them in different activities, develop rural road, organise awareness on HIV/ AIDS, take care of plants and arrange voters' awareness programme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

16

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1001

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

**other universities, industries, corporate houses etc. during the year**

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college provides beautiful and adequate infrastructure and facilities for teaching learning process. The college has 34 class rooms of different size out of which 6class rooms are ICT enabled smart classrooms. A few rooms are equipped with LCD projectors.

The college has a state of the art Conference Hall with seating capacity for 100 people. Moreover, the college is equipped with a big auditorium with the intake capacity of 1200 people. The college Auditorium 'Kallol' has been upgraded with acoustic sound system and sound proof wall mounting. The college has built a new three-storied Central Library. In the first floor of the library, more than 25,000 documented books are kept from which students can borrow books. In the second floor, two spacious reading halls are there for students to read books in a comfortable environment. In the reading hall, some seats are reserved for 'Divyanga' students. In the third floor, the Network Resource Centre (NRC) is situated where students are allowed to access internet. Moreover, in that floor there is a mini conference hall where some departmental activities are organised.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has very good outdoor sport facilities. It has a well equipped gymnasium for both boys and girls. It has two badminton courts and an international standard basketball court and a handball court. In case of indoor games, students enjoy playing carom, panja, chess and other games. Apart from sports facilities, the auditorium is used to organize different cultural and social activities and competitions. The college field is used for various outdoor games.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

08

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

#### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5799877.00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using integrated library management system. Doomdooma College Library has an extensive collection of documents consisting of books, periodicals, journals, e-Books, e-journals, etc. It caters to the needs of students, Faculty and supporting staff. It has computerized its housekeeping activities using SOUL 3.0 software, an integrated library management system that supports all in-house operations of the Library. The SOUL 3.0 consists of modules on Acquisition, Catalogue, Circulation, Serials Control, OPAC and Administration.

More than 33000 Bibliographic records of books available in the Library can now be accessed through the Online Public Access Catalogue (OPAC). The database of books available in the Library is being updated on a day-to-day basis with details of recently acquired books. All Library patrons' records have also been created in the SOUL 3.0 software. All the books and library resources are bar-coded, and patron's ID cards are also bar-coded for computing the per-day usage of the Library. It has a E-Recourse Centre with more than 12 systems with Internet facilities. Students and Faculty can browse e-resources and e databases

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

47,285

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

5.38

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution regularly updates its IT facilities including WiFi. Such updated facilities are as follows: 1. The previously used BSNL broadband connection is replaced with BSNL 5G Fibernet.

2. The central library has been digitized. 3. Desktops are replaced with all-in-one computers. 4. The college has introduced smart projectors

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

### 4.4 - Maintenance of Campus Infrastructure

#### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10,563,218

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Doomdooma College has the rigorous policy of maintaining and utilizing its facility in every aspects. Library rules:a)Wearing college uniform is mandotry to all the library users. b)Books and Other belongings must be kept at the property counters. c)Students must produce an income certificate of the family to avail the Book Bankfacility . The college has a total number of seven laboratories : Psychological laboratory for major/ honours of students of the department of education . Separate Science laboratories for the departments of Physics, Chemistry, Botany , Zoology are there. Language Laboratory for spoken english course. Computer laboratory for the department of Computer Science. Multi Gyms , One Basketball Court, One Playground, One Handball Court, Two Badminton , Other major and minor games equipments like carrom, Chess, Throw ball, Javelin Throw, Table Tennis etc. There is a One E- Resource Centre (IWith internet and Browsing facility) in Central Library, There are Seventeen Computers in different academic departments , Six Computers in adminstrative office, There are 39 regular classrooms, Eight ICT Classrooms. Maintenance measures are taken regularly: a) Regular Cleaningof sports ground, classroom and surrioundings of college campus.b) College has appointed three wokers for cleaning the campus and one garderner tomaintain the garden of the collegec) Proper check of sports equipments c)regular audit and check of laboratory,d) computer labs and e-resource centre e)Immediate reporting system incase of discrepancy in the stock, if found e) Regular Stock Rectification

of library books.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

861

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**D. 1 of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**184**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**184**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

13

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College has a robust Students' Union since 1967. It is a students' body elected through direct ballot by the general students of the College. The election committee regulates the whole election process according to Lyngdoh Committee report. At present, there are 11 office bearers representing different portfolios. The Students' Union takes the responsibility of organizing extra-curricular activities under the supervision of Teachers-in Charge for the all round development of the students which includes 1. Organizing the Annual College Week where various games and sports, cultural rally, literary and cultural competitions are held among students. The talented students are later selected for participating in intercollege and national level competition. 2. Observation of the Mother Language Day, Republic Day, Independence Day, Teachers' Day, Women's day etc. The Union also takes keen initiative in programmes held outside the College as and when required. 3. The farewell and freshmen social of the College are held under the banner of the Students' Union. 4. Publication of Oikyadeep, the annual college magazine of the College. 5 celebration of Kati Bihu, one of the important festivals of Assam where a hand-written magazine is also published by students every year.

File Description	Documents
Paste link for additional information	<a href="https://doomdoomacollege.edu.in/page/anti-ragging">https://doomdoomacollege.edu.in/page/anti-ragging</a> , <a href="https://doomdoomacollege.edu.in/page/grievance">https://doomdoomacollege.edu.in/page/grievance</a> , <a href="https://doomdoomacollege.edu.in/page/eco-club">https://doomdoomacollege.edu.in/page/eco-club</a> , <a href="https://doomdoomacollege.edu.in/page/student-union">https://doomdoomacollege.edu.in/page/student-union</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Doomdooma College Alumni Association was established in 2005. In order to foster a strong and mutually beneficial relationship between college and its alumni, Doomdooma College Alumni Association was officially registered under Societies Registration Act XXI of 1860 on 24th February, 2022. The College's relationship with their alumni is not solely transactional. Over the years, the Alumni Association has helped the Institution in its scholastic and non-scholastic growth. They have remained an integral part of the College community, regardless of their contributions. They have volunteered time for organizing events and helping in the Institution's outreach. Notable alumni of the College have been invited for special lectures, adding prestige to the College. Most of them have promoted the institution in their professional networks. The College has always maintained a cordial and positive relationship with all its alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year E. <1Lakhs  
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Doomdooma College (established in 1967), one of the leading Provincialised Colleges, aims to cater to the needs of students belonging to diverse socio-economic background and cultivate their intellectual, moral, ethical, social, emotional and all-round development.

#### Vision

To provide higher and holistic education to the aspirants in order to make them socially conscious individuals with proper understanding of the worth of human values.

#### Mission

To enhance the academic excellence of the students by exploring and channeling their potential through diverse programmes of the Universities, Career Oriented Programmes and Co-curricular Activities with modern infrastructure and competent faculty.

To strive to attain the mission and vision of the College, the institutional set-up works in collaboration with the policy-framework. Department of Higher Education, Government of Assam is the Highest Administrative Body to frame the administrative policies for all the Government and Provincialised Colleges of Assam.

The Principal implements the policy decisions taken by the GB. Some of the policy decisions are routed through the IQAC, which plans the execution of routine for curricular and extra-curricular activities through Board of Heads and conveners of various committees. The inputs from Board of Heads and teachers are included for academic planning and execution.

File Description	Documents
Paste link for additional information	<a href="https://doomdoomacollege.edu.in/page/vision-mission">https://doomdoomacollege.edu.in/page/vision-mission</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The work of the College administration is decentralized and the various sub-committees, formed at the beginning of the academic year, support the system. Some of the functions of the committees are as follows:

1. The Examination sub-committee conducts two semester examinations in a year as per the University Time table and undertakes two sessional examinations every semester. The Admission sub-committee arranges the admission of the College.
2. The Routine sub-committee prepares the General routine and hands over to the individual department. The Departments then prepares their departmental routine.
3. The Cultural sub-committee arranges all cultural programs including those of the Annual College Week. The committee also observes all the important national and international events in the College.
4. The Discipline committee looks after the overall discipline of the College.
5. The Anti-Ragging Committee and Committee Against Sexual Harassment see that the students are fully secured inside the College campus.
6. The Purchase committee looks after the purchase of various equipments, instruments, chemicals, furniture, etc.

Every sub-committee is led by a convener and a few members and these committees meet on a regular basis and help to formulate and implement the strategic plans of the institution

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Doomdooma College is a Provincialised College and so all strategic plans are chalked out by the Department of Higher Education, Government of Assam. However, some internal strategies can be taken by the stakeholders for the smooth functioning of the College. One such strategic plan implemented by the College is the Teaching and Learning Process of the institution. The Academic Calendar is prepared as per the academic calendar of the affiliating university and the General routine of the institution is prepared by the Routine Committee at the beginning of each academic year. The Head of the Department of each department then formulate departmental routine, distribute syllabus among the faculty members, so that the syllabus is completed within time. There is a departmental library in each department from where books are issued as reference books to the students. ICT enabled classes are also taken by the departments to make the students understand certain difficult topics in the easiest way. Study tours, field visits are arranged occasionally in some departments to enhance the experiential learning process. The main purpose of each department is to enhance the knowledge and make the students aware of the modern education system.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal as the head of the institution along with the members of the Teaching Staff maintains a congenial and academic environment in the College. The Governing Body of the college identifies the areas for planning and development of academic, infrastructure and financial policies so as to ensure the continuous development and quality sustenance of the College.

Appointment: Appointment of Assistant Professors is conducted through interview following the guidelines framed by Directorate

of Higher Education, Government of Assam and appointment of non-teaching staff is made through interviews as well. Recruitment of Guest Lecturers is done individually by the College following the Directorate of

Higher Education guidelines. Supporting staffs for cleaning, Night Guard etc. are recruited through face to face interviews conducted by the College authority.

Promotion Policy: Career Advancement Scheme (CAS) of the regular Faculty members is followed by the College as per the norms of UGC and guidelines of Directorate of Higher Education, Govt. of Assam. Promotion of non-teaching staff is done as per the Policies of the Government of Assam. Service Rules: All the employees of the College follow Govt. of Assam Service Rule framed time to time.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The different welfare measures available for teaching and non-teaching staff of the college are as follows:

1. **Group Insurance:** The benefit of Group Insurance policy of Govt. of Assam for its employees is available to all sanctioned teaching and non-teaching staff of the college.
2. **General Provident Fund (GPF):** Sanctioned employees get the benefits of the GPF scheme of the Govt. of Assam.
3. **Pension:** Sanctioned employees of the college are eligible to draw pension after the superannuation of service as per the Govt. of Assam rules.
4. **Gratuity:** As per the rules of Govt. of Assam, all the sanctioned employees of the college enjoy gratuity after the superannuation of service.
5. **Medical allowance:** All sanctioned employees of the College are eligible to draw Medical Allowance as per the rules of Govt. of Assam.
6. **Welfare trust:** Teachers and employees have one registered welfare trust named "Doomdooma College Teachers and Employees Welfare Trust" of their own from where they can avail loans for various purposes.
7. **Educational welfare:** All employees get special benefit in the matter of their wards' admission into the College.

**Canteen facility:** One spacious canteen is available inside the College campus and employees can go there for refreshment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

API scores are mandatory for the faculty members for Career Advancement Scheme (CAS). A system of regular assessment of teaching and non-teaching staff is in place.

API score:As and when a faculty member is eligible for Career Advancement Scheme and fulfils all prescribed norms of the UGC, Academic Performance Indicator(API) of each faculty member is validated by the IQAC according to the prescribed norms of the UGC. Subject to the fulfillment of all the terms and conditions prescribed by the UGC, the IQAC recommends the case and forwards it to the Principal. After that the eligible faculty has to appear before the Departmental Promotion Committee (DPC) formed as per the Guidelines of UGC and DHE, Assam for interview. The Principal places the case before the Governing Body for acceptance and forwards it to the Director of Higher Education, Govt. of Assam for fixation of Pay and Grade and approval. The IQAC maintains the personal files of the Non-teaching staff members.

Confidential reports:The annual confidential report of the faculty is prepared by the Principal in consultation with HoD, if necessary. The same is recorded in personal file.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Internal audit:** The internal audit is done through registered Chartered Accountant appointed by the Governing Body on periodical basis. Observations made by the auditor are brought to the notice of the accountant and the Principal of the college.

**External Audit:** The financial statement of the college including books of accounts, vouchers, statements etc. are conducted by the External auditor deputed by the Director of Audit (Local Fund), Govt. of Assam.

Utilization Certificate, Audit report and other related documents are sent to the UGC and other funding agencies in time after being audited by the Registered Chartered Accountant.

The last External audit was done for the period 01-04-2015 to

31-03-2018 and it was completed in May, 2019. However, the next turn of the college has not come yet. Audit objections are settled before the auditor in consultation with the GB.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For resource generation and utilization strategies the College follows the guidelines of the Govt. of Assam as well as guidelines of the GB and these are as follows:

##### Resource Generation Strategy:

**Fee:** The College follows the regulations of the affiliating University and the Govt. of Assam. The major resources of funds are generated through admission fees collected during the admission and from self-financed courses run by the college.

**Funding Agencies:**The College explores funding schemes of various Govt. and Non-Govt. agencies like RUSA, UGC, ASTEC, ICSSR, MP & MLA funds.

**Collaboration:**The IQAC takes initiatives to develop linkage and collaboration with organizations like Rotary Club for resource mobilization.

**Maintenance of accounts:**Separate accounts for Admission, UGC, Govt. grants, RUSA grants etc. are maintained by the College.

**Utilization strategy:**A budget for each academic year is prepared and placed in the Governing Body for utilization of fund.

**Salary:**The salary of teaching and non-teaching staff engaged for self-financed courses is fixed by the Governing Body as per the fund and fees received from the self-financed courses and the salary of permanent faculty members and office staff is fixed as per the norms of UGC and the state government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has an independent IQAC which was formed in the year 2005.

The IQAC significantly contributes for institutionalizing the practices. Two examples of such practices are stated below:

**Practice-I: Providing Academic Calendar, Teaching plan, etc. in the Beginning of Academic Session.**

**Objective:** To assess the time-bound functioning of academic progression of the Departments and to attain quality outcomes and standards for quality assurance.

**Methodology:** The Routine & Prospectus Committee under the IQAC prepares Prospectus and Academic Calendar for an academic year.

**Outcome:** The timely progression of the courses is ensured and monitored.

**Practice-II: Career Oriented Programmes and Coaching Objectives:**

1. To motivate, prepare and mobilize the learners to build up career and thereby acquire employability.
2. To make them aware of different jobs offered by the Central and the State Governments and the private firms.
3. To develop their competitive attitude and skills to enter the job market.
4. To assist them to choose areas appropriate to their interest and potential.

**Methodology:** The IQAC conducts various career oriented programmes through its Career Counselling and Guidance Cell, at times solely and at other times in collaboration.

Outcome: The students get motivation for appearing in competitive and job-oriented examinations like Civil Services Examinations, TET etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC adopts practices to provide quality education to the students through an effective and meaningful teaching-learning process.

The IQAC achieves this through mainly two practices, viz.,  
Practice 1: Review of Teaching-Learning Process

The IQAC reviews teaching-learning process and teaching outcomes and

suggests necessary changes. The following efforts are made as parts of the review mechanism:

1. The IQAC prepares an Academic Calendar at the beginning of the year in line with the academic calendar of Dibrugarh University. The class routine is prepared by the HoDs of each department.
2. To give a varied shape in internal assessment process, various departments of the college arrange group discussion, micro teaching, mock test, quiz on the syllabus, presentation of seminar topics, oral test, assignments, projects, field study etc.
3. The College has taken significant measures to ensure continuity of classes through online teaching, online supply of study materials & books, online assessment etc.

Practice 2: Parents' Meet

The IQAC monitors regular holding of general and departmental Parents' Meets.

The parents' meets felicitate teaching-learning reviews. They also help in obtaining an unbiased and honest opinion about the institutional performance especially in academics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Doomdooma College believes in promoting student diversity in all academic and non-academic programmes. The college has a strong 'Women's Cell' which conducts various awareness programmes on gender equity. The Cell celebrates International Women's Day every year by organizing a variety of events. A lot of certification programs like knitting, parlouring, tailoring, etc. are provided to the girl students by the Women's Cell. The college also

conducts various seminars and webinars on women issues. For ensuring the safety of girl students and female staff, the entire college is under CCTV surveillance. Every classroom is also equipped with at least one security camera to ensure the peaceful conduct of behaviour by all. The college girls' hostels are also completely protected with CCTV cameras and huge boundary walls for ensuring safety. The girls' common rooms are facilitated with attached wash room and box for sanitary pads. Recently, the college has also installed a pad vending machine for the ease of all women at college. The college has also appointed a lady gym instructor for the convenience of girl students.

The college has its own Committee Against Sexual Harassment (CASH) to deal with cases of harassment. The Committee is very active and does not leave any issue unresolved.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://doomdoomacollege.in/uploads/college_activity_images/attachment/914.pdf">https://doomdoomacollege.in/uploads/college_activity_images/attachment/914.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste management :The college has installed plenty of bins for the collection and keeping of degradable and non-degradable**

waste materials. All are instructed strictly not to throw wastages here and there. Non-degradable materials like plastic products are given to vendors for recycling. Degradable materials are used as manures for the plants and trees in the campus.

**Liquid waste management:**The tapes, drainage and water pipelines are always kept clean and regularly maintained. It is ascertained that the liquid wastes are released through proper drainage system. Due care is taken to keep the college drainage clean. The college has a good rain water harvesting system.

The college does not generate any kind of bio-medical waste.

**E-waste management:** E-waste materials like damaged monitors, UPSs, CPUs, printers, fused blubs; PVC wires, etc. are meticulously collected and kept in a separate room so that they may be given to agencies that recycle them.

**Waste recycling system:**Non-degradable solid waste materials and e-waste materials are given to vendors for recycling. Degradable materials are used as manures in the campus. Rain water is harvested and used in the canteen.

**Hazardous chemicals and radioactive waste management:** The college does not generate any hazardous chemicals and radioactive waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://doomdoomacollege.in/uploads/college_activity_images/attachment/915.pdf">https://doomdoomacollege.in/uploads/college_activity_images/attachment/915.pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting  
Bore well /Open well recharge Construction  
of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution  
system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

C. Any 2 of the above

with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Doomdooma College is situated in the Eastern-most part of Assam. Students in the nearby areas, with a radius upto 40 kms from the college, come to seek higher education in the institution. As a measure to promote inclusive environment, the college initiates the following steps:

1. Though the college has two media of communication, that is, English and Assamese, teachers try their best to communicate in languages that are comfortable for students.

2. The college follows the Government scheme of 'Free Admission'. Accordingly, students belonging to BPL categories are admitted to the college for free. The college also supports various scholarship programmes and conducts demonstration programme for new students.

3. Every year the college celebrates International Mother Tongue Day. Students are given the freedom to speak in their preferred language for effective participation.

4. A lot of emphasis is laid in the conduct of different activities amongst students like debate competition, writing competition, recitation competition, literary competitions, speech & essay competitions, quiz competitions, sports competitions etc.

5. To promote the importance of a green environment, the NSS and NCC volunteers of the college undertake various plantation and cleanliness drives.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Doomdooma College strongly believes in being socially responsible and developing responsible citizens for the nation. The college has initiated various measures to sensitize students and employees of the institution to constitutional obligations such as values, duties and responsibilities of citizens :

1. The college observes national and international events like Republic Day, Independence Day, NCC Day, World Environment Day, International Mother Tongue Day, National Sports Day, World Intellectual property Day, National Science Day, Rashtriya Ekta Divas, etc.
2. The Department of Political Science celebrates Human Rights Day every year. Guest speakers are invited to throw light on rights and responsibilities.
3. The college regularly conducts various awareness programmes like rallies, workshops, Swacch Bharat Abhiyan, Awareness on Road Safety, etc. The NSS and NCC units of the college are also very active in this regard. The student volunteers of these units maintain cleanliness of the college campus and nearby areas. Drives are usually carried out on Sundays.
4. The college celebrates International Women's Day every year to sensitize students about gender equality.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Along with maintaining the academic front, Doomdooma College tries its best in acknowledging its students with knowledge on great personalities, festivals and events. The points below highlight some important events that the college organised:

1. The College regularly celebrates international, national and regional commemorative days, events, festivals like College Establishment Day, Republic Day, Independence Day, NCC Day, World Environment Day, International Mother Tongue Day, National Sports Day, World Intellectual property Day,

National Science Day, Rashtriya Ekta Divas, International Human Rights Day, etc.

2. Lecture sessions are also organised in the memory of ex-Principals of the college. The college also conducts a National Level Quiz Competition in the memory of its ex-Principal, Morhum Raihan Shah.
3. In addition, various other activities like health check-up camps, cleanliness drives, plantation drives etc are conducted for the welfare of students, faculty members and employees. A formal announcement is made before conducting these events for mass awareness.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1

**Title of the practice: Prime focus on NEP 2020 and its implementation.**

**Objective of the practice:**

- To make the students aware about different perspectives and opportunities of NEP 2020.
- To involve teachers in teachers training and professional development programme.

**The Context:** The College has given primary focus on implementation of NEP 2020 and therefore different meeting, seminars were organized.

**The Practice:** Different steps have been undertaken to promote

holistic development of students and teachers about NEP 2020.

Evidence of Success: It has enabled to cope with NEP 2020 easily.

Problems encountered:

- Inadequate infrastructure.
- Insufficient teacher student ratio.

Best Practice 2

Title of the Practice: Orchidarium

Objective of the practice:

- To promote visible learning beyond traditional learning

The Context:

The College Orchidarium is housed in a ward-ian case, which is convenient for growth.

The practice:

The students of various departments across the College along with the students from nearby schools visit the orchidarium.

Evidence of Success:

Students have gathered knowledge since its inception and have learnt the techniques of preserving the species

Problems encountered:

The maintenance of the orchidarium becomes problematic due to growth of weed plant, drastic climate in the region.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

Doomdooma College as the guardian institution has been housing another college in its campus i.e. Bir Raghav Moran Government Model College since 2021. The Memorandum of Understanding (MoU) signed between both the Institutions has proven beneficial and effective in facilitating collaborations. The challenge also lies in the symbiotic relationship which both the colleges have thrived independently.

The physical integration of the campus housing two institutions has been accommodating the needs of both. The clearly demarcated areas have helped in navigating the shared space, ensuring that the students and staff from each college feel a sense of belongingness to their respective institutions. The governing bodies of both the institutions have also been instrumental in making decisions in the best interest of both colleges.

The joint cultural events, teacher and student exchange programmes, community outreach programmes and shared extracurricular activities has helped in building a sense of unity among the students and staff of both the colleges. The interactions between the members of both the colleges have always created a unique and enriching campus experience. This has led to a dynamic educational environment that has benefitted both the institutions and has contributed to the overall enrichment of the academic community.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Doomdooma College follows the curriculum prepared by the Board of Studies of Dibrugarh University. The following efforts are made to implement the curriculum in letter and spirit:

1. The College adheres to the Academic Calendar published by Dibrugarh University. Regular classes and Sessional Examinations are conducted as per the schedule of the Academic Calendar.
2. The College prepares a General Routine before the commencement of the academic sessions (odd and even semesters). The General Routine is uploaded on the college website along with the Academic Calendar so that students can easily access them.
3. Teachers maintain a daily record of classes conducted and topics covered. They also prepare teaching plans according to the syllabus allotted to them.
4. Students are required to mandatorily submit assignments for Major and Minor courses, participate in Oral Presentations or Seminar Paper Presentations, and engage in Group Discussions and Quizzes.
5. Remedial classes are provided to students in addition to their regular classes.
6. Students receive ICT-based classes for each course.
7. Each department ensures that the syllabus is completed and revised before the commencement of the end-semester examinations.
8. Every department has its own library, and students are allowed to retain books borrowed from it according to the departmental library rules.
9. The Central Library has a good collection of books, reference materials, journals, and facilities like N-LIST and D-Space.
10. Internet facilities are available to students in the library.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://doomdoomacollege.edu.in/notice#">https://doomdoomacollege.edu.in/notice#</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres strictly to the academic calendar issued by Dibrugarh University. Any modifications to the schedule are promptly communicated to both teachers and students by the head of the institution. Changes are also regularly updated on the college website.

The academic progress of students is continually assessed through a variety of internal evaluation methods. These include two Sessional tests, home assignments, group discussions, seminar presentations, quizzes, and other activities. According to the university's guidelines, two Sessional tests are conducted each semester. After grading the answer scripts, teachers provide feedback to students, highlighting errors and clarifying doubts to help deepen their understanding of the subject. The marks obtained in these tests are displayed on notice boards as per the university's schedule. Additionally, home assignments are given to reinforce students' understanding of course content, while seminar paper presentations are organized to enhance their critical thinking, analytical skills, and presentation abilities. Field trips and educational tours are also arranged for experiential learning.

Parents' Meetings are held regularly to keep guardians informed about their wards' academic progress. Overall, the college ensures that the academic performance of students is continuously evaluated throughout the session, with all activities related to Continuous Internal Evaluation (CIE) being completed as per the academic calendar.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://doomdoomacollege.edu.in/notice#">https://doomdoomacollege.edu.in/notice#</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**15**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<b>No File Uploaded</b>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

30

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

30

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Dibrugarh University's curriculum plays a key role in shaping students' intellectual, ethical, and social perspectives. The Undergraduate CBCS and FYUGP syllabi include papers address various crosscutting issues.

Under the CBCS, courses like Women's Writing (Department of English) focus on gender equality, Principles of Ecology (Department of Zoology) covers environmental ethics, and Value Education (Department of Education) fosters core human values. Environmental Economics (Department of Economics) emphasizes sustainable development, while Human Rights Education (Department of Political Science) covers global human rights

issues. History of India (Department of History) explores equality and justice, and Global Politics (Department of Political Science) tackles international relations. Gender and Education (Department of Education) examines gender biases in education, and Indian Writing in English (Department of English) addresses cultural diversity and human values.

The FYUGP includes courses such as Cultural Heritage of Assam (Department of History), Understanding Gandhi and Ambedkar (Department of Political Science), and Feminist Theory and Practices (Department of Political Science), Indian Classical Literature (Department of English), Health and Wellness (Department of Economics), Personal Development (Department of Education), Environmental Science (Department of Zoology), and Yoga Education (Department of Education) round out the curriculum, fostering sustainable, ethical, and holistic growth.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

**199**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>D. Any 1 of the above</b>

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

942

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

505

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution employs a comprehensive strategy to identify and cater to the diverse academic needs of its student body. A multi-faceted assessment process, encompassing historical academic performance, engagement in orientation programs, and regular examinations, is utilized to discern students who may require additional support or present exceptional potential.

To address the specific requirements of underperforming students, the institution offers tailored academic interventions, including remedial coaching and focused assistance in areas of academic weakness. This targeted approach aims to enhance their understanding, skill development, and overall academic performance.

For academically well performing students, the institution provides a range of stimulating opportunities to foster their intellectual growth and creativity. These opportunities encompass participation in seminars, conferences, competitions, and independent research projects, which challenge students to explore their interests and develop advanced skills.

To further enrich the learning experience for all students, the institution encourages the utilization of E-resources, library resources, active engagement in tutorial sessions, and the consistent completion of assignments. These strategies aim to cultivate a culture of academic excellence and lifelong learning.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
1619	62

File Description	Documents
Any additional information	No File Uploaded

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution promotes active learning through a variety of pedagogical approaches. These include mock tests, group discussions, field visits, fieldwork, surveys, micro-teaching, activity-based presentations, seminars, model preparation and presentation, quizzes, debates, extempore speeches, essay competitions, and art competitions. Students are encouraged to participate in poster presentations on significant environmental and scientific occasions like World Earth Day, Environment Day, and National Science Day.

The institution fosters a vibrant campus culture through student-led initiatives. The Students' Union regularly publishes "Jagaran," a biennial wall magazine. Additionally, during college week, students from various departments compete by publishing fifteen different wall magazines.

The institution offers skill-based courses to enhance students' employability. The Desk Top Publishing (General) course, previously offered as an optional course, is now integrated into the curriculum as a Skill Enhancement Course (SEC). The Computer Science department organizes special guest lecturers to complement regular theory and practical classes, providing students with industry insights and expertise.

Based on student feedback, the institution has introduced additional skill-based courses in Tour and Travel Management (TTMG), Creative Writing (CW), and Entrepreneurship Development (ENDG), further diversifying the range of opportunities available to students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution effectively leverages Information and Communication Technology (ICT) to enhance the learning experience. Teachers utilize ICT tools to conduct classes and engage with students. Smart classrooms, e-resource centers, and smart conference halls provide state-of-the-art facilities for both in-person and online learning.

To facilitate seamless communication, WhatsApp groups are used to share information and updates with students regularly. Additionally, e-materials are provided to students to support their studies. Some departments have incorporated innovative teaching methods, such as PowerPoint presentations and quizzes, to enhance student engagement.

During the COVID-19 pandemic, the institution demonstrated its adaptability by transitioning to online learning. Teachers conducted classes through various platforms like Google Classroom, Zoom, Google Meet, and Cisco WebEx, ensuring continuity of education during challenging times.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

4

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

443	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The institution maintains a rigorous Continuous Internal Evaluation (CIE) system, adhering to university guidelines. Two Sessional tests are conducted per semester by the college's Board of Examinations. To cater to the diverse learning needs of its student body, the institution employs innovative strategies and techniques. For slower learners, specific interventions are implemented to bridge the academic gap, while advanced learners are provided with challenging opportunities to further their intellectual growth.</p> <p>To ensure academic continuity for students participating in extracurricular activities, such as sports, NSS, and NCC, the institution conducts retests during examination periods. The institution leverages technology to enhance student engagement and communication. Social media platforms, particularly WhatsApp, are used to facilitate interaction between students and faculty members, fostering a supportive learning environment.</p> <p>The institution promotes active learning through various pedagogical methods, including seminars, mock tests, group discussions, micro-teaching, and quizzes. To ensure effective planning and implementation of academic initiatives, faculty members convene at the beginning of each semester to discuss challenges and develop strategies to optimize student learning outcomes.</p>	

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution maintains a transparent and comprehensive internal assessment system, characterized by its regularity and diversity. To facilitate the smooth execution of academic activities, the institution adheres to a well-structured academic calendar. Furthermore, to ensure timely feedback, students receive the results of their Sessional tests within a period of 15 to 20 days.

Each department diligently maintains detailed records of internal assessments, including attendance records. Regular parent-teacher meetings provide a platform for parents to gain insights into their children's academic progress, attendance, and overall conduct.

To foster a dynamic and holistic learning environment, departments employ a variety of assessment methods, such as group discussions, micro-teaching, mock tests, quizzes, seminars, oral examinations, assignments, projects, and field studies. This diverse approach ensures a comprehensive evaluation of students' abilities and knowledge.

To uphold the integrity of the examination process, the Examination Board conducts rigorous orientation programs for invigilators, providing them with detailed guidelines and ethical standards to ensure fair and impartial assessment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution employs a multi-pronged approach to ensure transparent communication of course objectives to students, faculty, and other stakeholders. This communication encompasses both university-affiliated courses and those offered autonomously by the college.

For university-affiliated courses, the institution leverages the official website of the affiliating university (<https://dibru.ac.in>). Stakeholders can access detailed course objectives through a dedicated link on the website.

Additionally, for both university-affiliated and college-offered autonomous certificate courses, the college website (<http://doomdoomacollege.edu.in>) serves as a central repository for course information. Each department's webpage prominently displays a dedicated link containing comprehensive course objectives, ensuring easy access for all stakeholders.

This multi-channel approach guarantees that all relevant parties are readily informed about the learning outcomes and expectations associated with each course, fostering a well-informed and engaged academic community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution is committed to fostering holistic student development through a comprehensive set of program outcomes. To ensure alignment with these outcomes, each department establishes clear targets at the beginning of every academic session, guided by the institutional academic calendar.

Regular monitoring of classroom activities facilitates the day-to-day implementation of the teaching-learning process. Additionally, the institution maintains close ties with its alumni association, enabling the assessment of program outcomes through alumni feedback and their contributions to society.

Heads of Departments (HODs) play a crucial role in monitoring academic progress, tracking syllabus completion, and overseeing curricular and co-curricular activities. Faculty members are required to maintain detailed records of their teaching plans and daily activities, ensuring accountability and transparency. To further enhance the learning experience, students are encouraged to provide anonymous feedback on the teaching-learning process, facilitating open and honest communication.

To achieve the specific learning objectives outlined in course outcomes, the institution employs a multifaceted approach. Well-qualified faculty members deliver systematic and comprehensive instruction, complemented by a range of supplementary activities. Remedial teaching, skill-based courses, tutorials, mentoring, educational excursions, project work, field visits, and ICT facilities are provided to cater to diverse student needs and enhance academic performance. The institution's well-stocked library, including a digital library, provides students with access to a wealth of resources to support their learning. Continuous Internal Evaluation (CIE) is integrated into the teaching-learning process to monitor student progress and provide timely feedback.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

160

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[NIL](#)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers

**published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

31

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students of Doom College provide tremendous service to the greater community side by side with their studies. Students arrange different awareness programmes on the environment, Swachhata Abhiyan in various localities, free coaching to the school children, co-curricular activities among the school children, giving company to children with special needs and engaging them in different activities, develop rural road, organise awareness on HIV/ AIDS, take care of plants and arrange voters' awareness programme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

16

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1001

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

3

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college provides beautiful and adequate infrastructure and facilities for teaching learning process. The college has 34 class rooms of different size out of which 6class rooms are ICT enabled smart classrooms. A few rooms are equipped with LCD projectors.

The college has a state of the art Conference Hall with seating capacity for 100 people. Moreover, the college is equipped with a big auditorium with the intake capacity of 1200 people. The college Auditorium 'Kallol' has been upgraded with acoustic sound system and sound proof wall mounting. The college has built a new three- storied Central Library. In the first floor of the library, more than 25,000 documented books are kept from which students can borrow books. In the second floor, two spacious reading halls are there for students to read books in a comfortable environment. In the reading hall, some seats are reserved for 'Divyanga' students. In the third floor, the Network Resource Centre (NRC) is situated where students are allowed to access internet. Moreover, in that floor there is a mini conference hall where some departmental activities are organised.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has very good outdoor sport facilities. It has a well equipped gymnasium for both boys and girls. It has two badminton courts and an international standard basketball court and a handball court. In case of indoor games, students enjoy playing carom, panja, chess and other games. Apart from sports facilities, the auditorium is used to organize different cultural and social activities and competitions. The college field is used for various outdoor games.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart**

class, LMS, etc.

31

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

08

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5799877.00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using integrated library management system. Doomdooma College Library has an extensive collection of documents consisting of books, periodicals, journals, e-Books, e-journals, etc. It caters to the needs of students, Faculty and supporting staff. It has computerized its housekeeping activities using SOUL 3.0 software, an integrated

library management system that supports all in-house operations of the Library. The SOUL 3.0 consists of modules on Acquisition, Catalogue, Circulation, Serials Control, OPAC and Administration.

More than 33000 Bibliographic records of books available in the Library can now be accessed through the Online Public Access Catalogue (OPAC). The database of books available in the Library is being updated on a day-to-day basis with details of recently acquired books. All Library patrons' records have also been created in the SOUL 3.0 software. All the books and library resources are bar-coded, and patron's ID cards are also bar-coded for computing the per-day usage of the Library. It has a E-Recourse Centre with more than 12 systems with Internet facilities. Students and Faculty can browse e-resources and e databases

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

47,285

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

5.38

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution regularly updates its IT facilities including WiFi. Such updated facilities are as follows: 1. The previously used BSNL broadband connection is replaced with BSNL 5G Fibernet.

2. The central library has been digitized. 3. Desktops are replaced with all-in-one computers. 4. The college has introduced smart projectors

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10,563,218

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Doomdooma College has the rigorous policy of maintaining and utilizing its facility in every aspects. Library rules: a) Wearing college uniform is mandotry to all the library users. b) Books and Other belongings must be kept at the property counters. c) Students must produce an income

certificate of the family to avail the Book Bank facility. The college has a total number of seven laboratories : Psychological laboratory for major/ honours of students of the department of education. Separate Science laboratories for the departments of Physics, Chemistry, Botany, Zoology are there. Language Laboratory for spoken English course. Computer laboratory for the department of Computer Science. Multi Gyms, One Basketball Court, One Playground, One Handball Court, Two Badminton, Other major and minor games equipments like carrom, Chess, Throw ball, Javelin Throw, Table Tennis etc. There is a One E- Resource Centre (With internet and Browsing facility) in Central Library, There are Seventeen Computers in different academic departments, Six Computers in administrative office, There are 39 regular classrooms, Eight ICT Classrooms. Maintenance measures are taken regularly: a) Regular Cleaning of sports ground, classroom and surroundings of college campus. b) College has appointed three workers for cleaning the campus and one gardener to maintain the garden of the college c) Proper check of sports equipments c) regular audit and check of laboratory, d) computer labs and e-resource centre e) Immediate reporting system in case of discrepancy in the stock, if found e) Regular Stock Rectification of library books.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

861

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

184

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

184

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

2

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

15

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

13	
File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )	
<p>The College has a robust Students' Union since 1967. It is a students' body elected through direct ballot by the general students of the College. The election committee regulates the whole election process according to Lyngdoh Committee report. At present, there are 11 office bearers representing different portfolios. The Students' Union takes the responsibility of organizing extra-curricular activities under the supervision of Teachers-in Charge for the all round development of the students which includes 1. Organizing the Annual College Week where various games and sports, cultural rally, literary and cultural competitions are held among students. The talented students are later selected for participating in intercollege and national level competition. 2. Observation of the Mother Language Day, Republic Day, Independence Day, Teachers' Day, Women's day etc. The Union also takes keen initiative in programmes held outside the College as and when required. 3. The farewell and freshmen social of the College are held under the banner of the Students' Union .4. Publication of Oikyadeep, the annual college magazine of the College. 5 celebration of Kati Bihu, one of the important festivals of Assam where a hand-written magazine is also published by students every year.</p>	

File Description	Documents
Paste link for additional information	<a href="https://doomdoomacollege.edu.in/page/anti-ragging">https://doomdoomacollege.edu.in/page/anti-ragging</a> , <a href="https://doomdoomacollege.edu.in/page/grievance">https://doomdoomacollege.edu.in/page/grievance</a> , <a href="https://doomdoomacollege.edu.in/page/eco-club">https://doomdoomacollege.edu.in/page/eco-club</a> , <a href="https://doomdoomacollege.edu.in/page/student-union">https://doomdoomacollege.edu.in/page/student-union</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Doomdooma College Alumni Association was established in 2005. In order to foster a strong and mutually beneficial relationship between college and its alumni, Doomdooma College Alumni Association was officially registered under Societies Registration Act XXI of 1860 on 24th February, 2022. The College's relationship with their alumni is not solely transactional. Over the years, the Alumni Association has helped the Institution in its scholastic and non-scholastic growth. They have remained an integral part of the College community, regardless of their contributions. They have

volunteered time for organizing events and helping in the Institution's outreach. Notable alumni of the College have been invited for special lectures, adding prestige to the College. Most of them have promoted the institution in their professional networks. The College has always maintained a cordial and positive relationship with all its alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Doomdoooma College (established in 1967), one of the leading Provincialised Colleges, aims to cater to the needs of students belonging to diverse socio-economic background and cultivate their intellectual, moral, ethical, social, emotional and all-round development.

#### Vision

To provide higher and holistic education to the aspirants in order to make them socially conscious individuals with proper understanding of the worth of human values.

#### Mission

To enhance the academic excellence of the students by exploring and channeling their potential through diverse programmes of the Universities, Career Oriented Programmes and Co-curricular Activities with modern infrastructure and competent faculty.

To strive to attain the mission and vision of the College, the institutional set-up works in collaboration with the policy-framework. Department of Higher Education, Government of Assam is the Highest Administrative Body to frame the administrative policies for all the Government and Provincialised Colleges of Assam.

The Principal implements the policy decisions taken by the GB. Some of the policy decisions are routed through the IQAC, which plans the execution of routine for curricular and extra-curricular activities through Board of Heads and conveners of various committees. The inputs from Board of Heads and teachers are included for academic planning and execution.

File Description	Documents
Paste link for additional information	<a href="https://doomdoomacollege.edu.in/page/vision-mission">https://doomdoomacollege.edu.in/page/vision-mission</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The work of the College administration is decentralized and the various sub-committees, formed at the beginning of the academic year, support the system. Some of the functions of the committees are as follows:

1. The Examination sub-committee conducts two semester examinations in a year as per the University Time table and undertakes two sessional examinations every semester. The Admission sub-committee arranges the admission of the College.
2. The Routine sub-committee prepares the General routine and hands over to the individual department. The Departments then prepares their departmental routine.
3. The Cultural sub-committee arranges all cultural programs including those of the Annual College Week. The committee also observes all the important national and international events in the College.
4. The Discipline committee looks after the overall discipline of the College.
5. The Anti-Ragging Committee and Committee Against Sexual Harassment see that the students are fully secured inside

the College campus.

6. The Purchase committee looks after the purchase of various equipments, instruments, chemicals, furniture, etc.

Every sub-committee is led by a convener and a few members and these committees meet on a regular basis and help to formulate and implement the strategic plans of the institution

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Doomdooa College is a Provincialised College and so all strategic plans are chalked out by the Department of Higher Education, Government of Assam. However, some internal strategies can be taken by the stakeholders for the smooth functioning of the College. One such strategic plan implemented by the College is the Teaching and Learning Process of the institution. The Academic Calendar is prepared as per the academic calendar of the affiliating university and the General routine of the institution is prepared by the Routine Committee at the beginning of each academic year. The Head of the Department of each department then formulate departmental routine, distribute syllabus among the faculty members, so that the syllabus is completed within time. There is a departmental library in each department from where books are issued as reference books to the students. ICT enabled classes are also taken by the departments to make the students understand certain difficult topics in the easiest way. Study tours, field visits are arranged occasionally in some departments to enhance the experiential learning process. The main purpose of each department is to enhance the knowledge and make the students aware of the modern education system.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal as the head of the institution along with the members of the Teaching Staff maintains a congenial and academic environment in the College. The Governing Body of the college identifies the areas for planning and development of academic, infrastructure and financial policies so as to ensure the continuous development and quality sustenance of the College.

Appointment: Appointment of Assistant Professors is conducted through interview following the guidelines framed by Directorate of Higher Education, Government of Assam and appointment of non-teaching staff is made through interviews as well. Recruitment of Guest Lecturers is done individually by the College following the Directorate of

Higher Education guidelines. Supporting staffs for cleaning, Night Guard etc. are recruited through face to face interviews conducted by the College authority.

Promotion Policy: Career Advancement Scheme (CAS) of the regular Faculty members is followed by the College as per the norms of UGC and guidelines of Directorate of Higher Education, Govt. of Assam. Promotion of non-teaching staff is done as per the Policies of the Government of Assam. Service Rules: All the employees of the College follow Govt. of Assam Service Rule framed time to time.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The different welfare measures available for teaching and non-teaching staff of the college are as follows:

1. **Group Insurance:** The benefit of Group Insurance policy of Govt. of Assam for its employees is available to all sanctioned teaching and non-teaching staff of the college.
2. **General Provident Fund (GPF):** Sanctioned employees get the benefits of the GPF scheme of the Govt. of Assam.
3. **Pension:** Sanctioned employees of the college are eligible to draw pension after the superannuation of service as per the Govt. of Assam rules.
4. **Gratuity:** As per the rules of Govt. of Assam, all the sanctioned employees of the college enjoy gratuity after the superannuation of service.
5. **Medical allowance:** All sanctioned employees of the

College are eligible to draw Medical Allowance as per the rules of Govt. of Assam.

6. Welfare trust: Teachers and employees have one registered welfare trust named "Doomdooa College Teachers and Employees Welfare Trust" of their own from where they can avail loans for various purposes.
7. Educational welfare: All employees get special benefit in the matter of their wards' admission into the College.

**Canteen facility:** One spacious canteen is available inside the College campus and employees can go there for refreshment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

API scores are mandatory for the faculty members for Career Advancement Scheme (CAS). A system of regular assessment of teaching and non-teaching staff is in place.

**API score:**As and when a faculty member is eligible for Career Advancement Scheme and fulfils all prescribed norms of the UGC, Academic Performance Indicator(API) of each faculty member is validated by the IQAC according to the prescribed norms of the UGC. Subject to the fulfillment of all the terms and conditions prescribed by the UGC, the IQAC recommends the case and forwards it to the Principal. After that the eligible faculty has to appear before the Departmental Promotion Committee (DPC) formed as per the Guidelines of UGC and DHE, Assam for interview. The Principal places the case before the Governing Body for acceptance and forwards it to the Director of Higher Education, Govt. of Assam for fixation of Pay and Grade and approval. The IQAC maintains the personal files of the Non-teaching staff members.

**Confidential reports:**The annual confidential report of the faculty is prepared by the Principal in consultation with HoD, if necessary. The same is recorded in personal file.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Internal audit:** The internal audit is done through registered Chartered Accountant appointed by the Governing Body on periodical basis. Observations made by the auditor are brought to the notice of the accountant and the Principal of the college.

**External Audit:** The financial statement of the college including books of accounts, vouchers, statements etc. are conducted by the External auditor deputed by the Director of Audit (Local Fund), Govt. of Assam.

Utilization Certificate, Audit report and other related documents are sent to the UGC and other funding agencies in

time after being audited by the Registered Chartered Accountant.

The last External audit was done for the period 01-04-2015 to 31-03-2018 and it was completed in May, 2019. However, the next turn of the college has not come yet. Audit objections are settled before the auditor in consultation with the GB.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For resource generation and utilization strategies the College follows the guidelines of the Govt. of Assam as well as guidelines of the GB and these are as follows:

##### Resource Generation Strategy:

**Fee:** The College follows the regulations of the affiliating University and the Govt. of Assam. The major resources of funds are generated through admission fees collected during the admission and from self-financed courses run by the college.

**Funding Agencies:**The College explores funding schemes of various Govt. and Non-Govt. agencies like RUSA, UGC, ASTEC, ICSSR, MP & MLA funds.

**Collaboration:**The IQAC takes initiatives to develop linkage and collaboration with organizations like Rotary Club for resource mobilization.

**Maintenance of accounts:**Separate accounts for Admission, UGC, Govt. grants, RUSA grants etc. are maintained by the College.

**Utilization strategy:**A budget for each academic year is prepared and placed in the Governing Body for utilization of fund.

**Salary:**The salary of teaching and non-teaching staff engaged for self-financed courses is fixed by the Governing Body as per the fund and fees received from the self-financed courses and the salary of permanent faculty members and office staff is fixed as per the norms of UGC and the state government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has an independent IQAC which was formed in the year 2005.

The IQAC significantly contributes for institutionalizing the practices. Two examples of such practices are stated below:

**Practice-I:**Providing Academic Calendar, Teaching plan, etc. in the Beginning of Academic Session.

**Objective:**To assess the time-bound functioning of academic progression of the Departments and to attain quality outcomes and standards for quality assurance.

**Methodology:**The Routine & Prospectus Committee under the IQAC

prepares Prospectus and Academic Calendar for an academic year.

Outcome: The timely progression of the courses is ensured and monitored.

Practice-II: Career Oriented Programmes and Coaching Objectives:

1. To motivate, prepare and mobilize the learners to build up career and thereby acquire employability.
2. To make them aware of different jobs offered by the Central and the State Governments and the private firms.
3. To develop their competitive attitude and skills to enter the job market.
4. To assist them to choose areas appropriate to their interest and potential.

Methodology: The IQAC conducts various career oriented programmes through its Career Counselling and Guidance Cell, at times solely and at other times in collaboration.

Outcome: The students get motivation for appearing in competitive and job-oriented examinations like Civil Services Examinations, TET etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC adopts practices to provide quality education to the students through an effective and meaningful teaching-learning process.

The IQAC achieves this through mainly two practices, viz.,  
Practice 1: Review of Teaching-Learning Process

The IQAC reviews teaching-learning process and teaching outcomes and

suggests necessary changes. The following efforts are made as

parts of the review mechanism:

1. The IQAC prepares an Academic Calendar at the beginning of the year in line with the academic calendar of Dibrugarh University. The class routine is prepared by the HoDs of each department.
2. To give a varied shape in internal assessment process, various departments of the college arrange group discussion, micro teaching, mock test, quiz on the syllabus, presentation of seminar topics, oral test, assignments, projects, field study etc.
3. The College has taken significant measures to ensure continuity of classes through online teaching, online supply of study materials & books, online assessment etc.

#### Practice 2: Parents' Meet

The IQAC monitors regular holding of general and departmental Parents' Meets.

The parents' meets felicitate teaching-learning reviews. They also help in obtaining an unbiased and honest opinion about the institutional performance especially in academics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Doomdooma College believes in promoting student diversity in all academic and non-academic programmes. The college has a strong 'Women's Cell' which conducts various awareness programmes on gender equity. The Cell celebrates International Women's Day every year by organizing a variety of events. A lot of certification programs like knitting, parlouring, tailoring, etc. are provided to the girl students by the Women's Cell. The college also conducts various seminars and webinars on women issues. For ensuring the safety of girl students and female staff, the entire college is under CCTV surveillance. Every classroom is also equipped with at least one security camera to ensure the peaceful conduct of behaviour by all. The college girls' hostels are also completely protected with CCTV cameras and huge boundary walls for ensuring safety. The girls' common rooms are facilitated with attached wash room and box for sanitary pads. Recently, the college has also installed a pad vending machine for the ease of all women at college. The college has also appointed a lady gym instructor for the convenience of girl students.

The college has its own Committee Against Sexual Harassment (CASH) to deal with cases of harassment. The Committee is very active and does not leave any issue unresolved.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://doomdoomacollege.in/uploads/college_activity_images/attachment/914.pdf">https://doomdoomacollege.in/uploads/college_activity_images/attachment/914.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management :**The college has installed plenty of bins for the collection and keeping of degradable and non-degradable waste materials. All are instructed strictly not to throw wastages here and there. Non-degradable materials like plastic products are given to vendors for recycling. Degradable materials are used as manures for the plants and trees in the campus.

**Liquid waste management:**The tapes, drainage and water pipelines are always kept clean and regularly maintained. It is ascertained that the liquid wastes are released through proper drainage system. Due care is taken to keep the college drainage clean. The college has a good rain water harvesting system.

The college does not generate any kind of bio-medical waste.

**E-waste management:** E-waste materials like damaged monitors,

UPSs, CPUs, printers, fused blubs; PVC wires, etc. are meticulously

collected and kept in a separate room so that they may be given to agencies that recycle them.

Waste recycling system: Non-degradable solid waste materials and e- waste materials are given to vendors for recycling.

Degradable materials are used as manures in the campus. Rain water is harvested and used in the canteen.

Hazardous chemicals and radioactive waste management: The college does not generate any hazardous chemicals and radioactive waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://doomdoomacollege.in/uploads/college_activity_images/attachment/915.pdf">https://doomdoomacollege.in/uploads/college_activity_images/attachment/915.pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**1. Restricted entry of automobiles**

A. Any 4 or All of the above

2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of**

C. Any 2 of the above

reading material, screen	reading
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>	
<p>Doomdooma College is situated in the Eastern-most part of Assam. Students in the nearby areas, with a radius upto 40 kms from the college, come to seek higher education in the institution. As a measure to promote inclusive environment, the college initiates the following steps:</p> <ol style="list-style-type: none"> <li>1. Though the college has two media of communication, that is, English and Assamese, teachers try their best to communicate in languages that are comfortable for students.</li> <li>2. The college follows the Government scheme of 'Free Admission'. Accordingly, students belonging to BPL categories are admitted to the college for free. The college also supports various scholarship programmes and conducts demonstration programme for new students.</li> <li>3. Every year the college celebrates International Mother Tongue Day. Students are given the freedom to speak in their preferred language for effective participation.</li> <li>4. A lot of emphasis is laid in the conduct of different activities amongst students like debate competition, writing competition, recitation competition, literary competitions, speech &amp; essay competitions, quiz competitions, sports competitions etc.</li> <li>5. To promote the importance of a green environment, the NSS and NCC volunteers of the college undertake various plantation</li> </ol>	

and cleanliness drives.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Doomdoooma College strongly believes in being socially responsible and developing responsible citizens for the nation. The college has initiated various measures to sensitize students and employees of the institution to constitutional obligations such as values, duties and responsibilities of citizens :

1. The college observes national and international events like Republic Day, Independence Day, NCC Day, World Environment Day, International Mother Tongue Day, National Sports Day, World Intellectual property Day, National Science Day, Rashtriya Ekta Divas, etc.
2. The Department of Political Science celebrates Human Rights Day every year. Guest speakers are invited to throw light on rights and responsibilities.
3. The college regularly conducts various awareness programmes like rallies, workshops, Swacch Bharat Abhiyan, Awareness on Road Safety, etc. The NSS and NCC units of the college are also very active in this regard. The student volunteers of these units maintain cleanliness of the college campus and nearby areas. Drives are usually carried out on Sundays.
4. The college celebrates International Women's Day every year to sensitize students about gender equality.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b></p> <p><b>4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Along with maintaining the academic front, Doomdooma College tries its best in acknowledging its students with knowledge on great personalities, festivals and events. The points below highlight some important events that the college organised:

1. The College regularly celebrates international, national and regional commemorative days, events, festivals like College Establishment Day, Republic Day, Independence Day, NCC Day, World Environment Day, International Mother Tongue Day, National Sports Day, World Intellectual property Day, National Science Day, Rashtriya Ekta Divas, International Human Rights Day, etc.
2. Lecture sessions are also organised in the memory of ex-Principals of the college. The college also conducts a National Level Quiz Competition in the memory of its ex-Principal, Morhum Raihan Shah.
3. In addition, various other activities like health check-

up camps, cleanliness drives, plantation drives etc are conducted for the welfare of students, faculty members and employees. A formal announcement is made before conducting these events for mass awareness.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1

**Title of the practice:** Prime focus on NEP 2020 and its implementation.

**Objective of the practice:**

- To make the students aware about different perspectives and opportunities of NEP 2020.
- To involve teachers in teachers training and professional development programme.

**The Context:** The College has given primary focus on implementation of NEP 2020 and therefore different meeting, seminars were organized.

**The Practice:** Different steps have been undertaken to promote holistic development of students and teachers about NEP 2020.

**Evidence of Success:** It has enabled to cope with NEP 2020 easily.

**Problems encountered:**

- Inadequate infrastructure.
- Insufficient teacher student ratio.

## Best Practice 2

Title of the Practice: Orchidarium

Objective of the practice:

- To promote visible learning beyond traditional learning

The Context:

The College Orchidarium is housed in a ward-ian case, which is convenient for growth.

The practice:

The students of various departments across the College along with the students from nearby schools visit the orchidarium.

Evidence of Success:

Students have gathered knowledge since its inception and have learnt the techniques of preserving the species

Problems encountered:

The maintenance of the orchidarium becomes problematic due to growth of weed plant, drastic climate in the region.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Doomdoooma College as the guardian institution has been housing another college in its campus i.e. Bir Raghav Moran Government Model College since 2021. The Memorandum of Understanding (MoU) signed between both the Institutions has proven beneficial and effective in facilitating collaborations. The challenge also

lies in the symbiotic relationship which both the colleges have thrived independently.

The physical integration of the campus housing two institutions has been accommodating the needs of both. The clearly demarcated areas have helped in navigating the shared space, ensuring that the students and staff from each college feel a sense of belongingness to their respective institutions. The governing bodies of both the institutions have also been instrumental in making decisions in the best interest of both colleges.

The joint cultural events, teacher and student exchange programmes, community outreach programmes and shared extracurricular activities has helped in building a sense of unity among the students and staff of both the colleges. The interactions between the members of both the colleges have always created a unique and enriching campus experience. This has led to a dynamic educational environment that has benefitted both the institutions and has contributed to the overall enrichment of the academic community.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- 1) To organize National and International Seminars
- 2) To organize Workshop
- 3) To sign MoU with other institutions
- 4) To introduce Postgraduate Courses
- 5) To organise lecture series among the faculty members and reputed personalities.
- 6) To organize Free Coaching for Students appearing in Central and State Level Recruitment Examinations
- 7) To organize a Training Programme for the farmers on Organic Farming

8) To organize one Training Programme on Micro Finance for farmers

9) To organize an administrative training programme for college employees

10) To organize a workshop on community participation and engagement.