

DOOMDOOMA COLLEGE

(Affiliated to Dibrugarh University and Recognised by UGC)

NAAC Re-accredited (3rd Cycle with B+ Grade)

P.O. Rupai Siding, PIN - 786153

Dist. - Tinsukia, Assam



PROSPECTUS & ACADEMIC CALENDER

Session: 2023-24

For Prospectus Log on to

<http://doomdoomacollege.edu.in>

E-mail : ddmcollege@gmail.com

Website: <http://doomdoomacollege.edu.in>

Phone : 03759-240663, 240800



DOOMDOOMA COLLEGE

Vision

“To provide higher and holistic education to the aspirants in order to make them socially conscious individuals with proper understanding of the worth of human values.”

Mission

“To enhance the academic excellence of the students by exploring and channelling their potential through diverse programmes of the Universities, Career Oriented Programmes and Co-curricular Activities with modern infrastructure and competent faculty.”

THE COLLEGE AT A GLANCE

Name of the College	:	Doomdooma College
Date of Establishment	:	1 st July, 1967
Founder Principal	:	Late Saroj Dutta
Affiliation	:	Dibrugarh University
Recognition	:	UGC under 2(f) and 12B
Stream	:	Arts, Commerce, Science
Present Principal	:	Dr. Kamaleswar Kalita
Number of Students	:	2631
Number of Teaching Staff	:	56
Number of Non-Teaching Staff:		27
Number of Books in the Library:		31620
Book Bank	:	1055
Number of Journal/Magazine	:	Journal – 16, Magazine -15
Newspaper	:	08

Distance Education Study Centres:

- Krishna Kanta Handiqui State Open University (KKHSOU)
- Directorate of Open and Distance Learning, Dibrugarh University

From Principal's Desk

Greetings!

I, on behalf of Doomdooma College family, extend my heartiest welcome to this premier institution of higher education. Doomdooma College was established in the year 1967 through the pioneering efforts of a team of visionaries led by Late Jogendra Nath Deka. It is a provincialised college affiliated to Dibrugarh University and recognized by the University Grants Commission (UGC). Doomdooma College has always aspired to provide holistic education to the learners in a vibrant environment. The college presently has an enrollment of around 3000 students in Higher Secondary & Undergraduate courses in Arts, Commerce and Science streams. The college has also introduced various professional and career-oriented courses. The study centers of Krishna Kanta Handiqui State Open University (KKHSOU) and Dibrugarh University Open and Distance Learning (DODL) offer Postgraduate, Undergraduate and different Career Oriented Courses.

Doomdooma College has well-equipped modernized infrastructure with a sophisticated administrative building, multiple conference halls, science laboratories, computer laboratory, language laboratory, Educational and Psychological laboratory, digital classrooms, a playground, basketball court, badminton and handball courts, multi-gym (for boys and girls), auditorium, canteen, botanical garden, historical and cultural museum and hostels for boys and girls. The college has a very effective Students' Support Services Centre with Students' Union Office, NCC (boys and girls) and NSS offices, Women Cell, Health Cell, Career Counseling & Guidance Cell and Equal Opportunity Centre. The college provides scholarship to economically disadvantaged meritorious students, student travel concession, mentoring facility and remedial classes. Besides, the college has various cells & committees like Anti-Ragging & Disciplinary Action Committee, Committee Against Sexual Harassment (CASH), Grievance Redressal Cell to provide disciplinary support to the students.

Doomdooma College Central Library has a collection about 30,000 books and a good number of journals, periodicals, magazines and newspapers. The library has a reference section with research theses and dissertations to support the research scholars and inculcate research culture. The library possesses additional facilities like digital lounge, book bank, conference hall and reading rooms to provide added academic support to the students. The central library offers N-List and D-Space programmes to students and faculty members through which they can search more than 100 national and international journals.

In the year 2023, the college has been reaccredited with B+ Grade by NAAC in the Third Cycle Accreditation. The college has started offering postgraduation in Education under Dibrugarh University through regular mode from the academic year 2022 and is also planning to introduce more postgraduation courses in coming days. Doomdooma College is well prepared to implement the National Education Policy (NEP)-2020. The principal and faculty members of the college are actively participating in various workshops and seminars related to NEP-2020. The college also organized a RUSA 2.0 sponsored workshop on implementation of NEP-2020 in March, 2023.

The beautiful campus of the college is always a place of attraction to the learners. I solicit the continued support and goodwill of all the stakeholders in the journey of realizing our vision and mission.

(Dr. Kamaleswar Kalita)
Principal
Doomdooma College

CAMPUS

The college has a beautiful green campus located by the side of NH-37 at a distance of about 3 kilometers from Doomdooma Town. Located in the midst of pristine nature, the sprawling campus of the college has approximately 60 *bighas* of land with adequate academic infrastructure.

AFFILIATION

The college is affiliated to Dibrugarh University, Dibrugarh, Assam and recognized by the University Grants Commission (UGC) under 2(f) and 12B.

OFFICE HOURS

- (a) Class hours :
- (i) Day Shift : Classes are held from 9.00 A.M. to 4.00 P.M.
(Class hours may be altered as and when necessary)
- (b) Office hours : 9.30 A.M. to 5.00 P.M.
- (c) Library hours : 9.00 A.M. to 5.00 P.M.

STREAM

The college offers Higher Secondary and Degree Programmes in the streams

- (i) ARTS (ii) COMMERCE (iii) SCIENCE

COURSES OF STUDY

The college offers the following courses

- Higher Secondary course in Arts, Commerce and Science streams
- Four Year Under Graduate Programmes (FYGUP) in Arts, Commerce and Science
- Certificate/ Add-on courses in
 - Spoken English
 - Beauty Parlour (for girl students)
 - Cutting & Tailoring (for girl students)
 - Embroidery (for girl students)
- Doomdooma College offers Post Graduation in Education under Dibrugarh University through regular mode from the academic year 2022.

COURSE-WISE NUMBER OF SEATS, SUBJECT COMBINATION, MINIMUM QUALIFICATION:

A. Higher Secondary Course

Stream	No. of Seat	Minimum Qualification	Subject offered		Remarks
			Compulsory subject	Core Subject	
Arts	150	45% in HSLC or Equivalent (40% for ST/SC)	English, MIL (Assamese/ Hindi/ Bengali)/ Alt. English,	Economics, Education, History, Political Science, Statistics, Mathematics, Swadesh Adhyayan	Apart from 3(Three) core subjects one additional subject may be taken
Commerce	150	45% in HSLC or Equivalent (40% for ST/SC)	English, MIL (Assamese/ Hindi/ Bengali),/ Alt. English, ACCY, BUST	Economics/SAAD, CMS/ Mathematics,	Apart from 1(One) core subject one additional subject may be taken
Science	60	45% in HSLC or Equivalent (40% for ST/SC)	English, MIL (Assamese/ Hindi/ Bengali),/ Alt. English	Physics, Chemistry, Biology, Statistics Mathematics	Apart from 3(Three) core subjects one additional subject may be taken

Environment Studies is compulsory for Higher Secondary first year students in all Streams.

B. B.A. / B.Com. /B.Sc. Programmes (under FYGUP):

<i>Stream</i>	<i>Shift</i>	<i>Minimum Qualification</i>	<i>Subject Offered with no. of Seats</i>	
Arts	Day	HSLC or Equivalent (Minimum 50% in the subject opted for Major)	Assamese	65
			Economics	65
			Education	65
			English	65
			History	65
			Political Science	65
Commerce	Day	HSLC or Equivalent (Minimum 50% in the subject opted for Major)		150
Science	Day	40% in HSLC or Equivalent (Minimum 50% in the subject opted for Major)	Chemistry	65
			Mathematics	65
			Physics	65
			Botany	65
			Zoology	65

Students will be offered Major Subjects on the basis of Merit or Test conducted by respective department.

C. Certificate/Add-on Courses:

<i>Course</i>	<i>Subject</i>	<i>No. of Seat</i>	<i>Duration</i>	<i>Eligibility criteria</i>	<i>Contact person/Dept.</i>
Certificate/ Add-on Courses	(i) Certificate Course in Spoken English	30	6 months	HSLC or Equiv. Open for all streams	Dr. Champa Rao Mohan, Coordinator
	(iii) Certificate Course in Beauty Parlouring	30	6 months	HSLC or Equiv. Open for all streams	Ms. Gayatri Medhi Mahanta, Coordinator
	(iv) Certificate Course in Cutting, Tailoring & Embroidery	30	6 months	HSLC or Equiv. Open for all streams	

COURSE STRUCTURE IN FOUR YEAR UNDER GRADUATE PROGRAMME (FYUGP):

<i>Sl. No.</i>	<i>Course</i>	<i>Description</i>
1	Major Discipline (Core)	Major discipline is the discipline or subject of Main Focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses of the major discipline.
2	Minor Discipline	Minor discipline helps a student to gain a broader understanding beyond the major discipline.
3	Multidisciplinary Generic Elective	Students shall not be allowed to choose or repeat any of these courses already undergone at the Higher Secondary level (12th class) and the discipline which he/she has chosen as Major.
4	Ability Enhancement Courses	Students are required to achieve competency in the use of a MIL or Regional Language. All language disciplines except English will offer language courses.
5	Value Added Course 2	The courses aim to enable the students to acquire and demonstrate certain values.
6	Skill Enhancement Courses	These courses are aimed at imparting practical skills, hands on training, soft skills etc. to enhance the employability of the students.

SUBJECTS OFFERED UNDER FYUGP IN CBCS:

<i>Sl. No.</i>	<i>Course</i>	<i>Subjects Offered</i>	<i>Credits</i>
1	Major Discipline	Assamese/Economics/Education/English/ History/ Political Science/	4

	(Core)	Commerce/ Physics/Chemistry/Mathematics/Botany/Zoology (ANY ONE)	
2	Minor Discipline	Economics/Education / History/ Political Science/Hindi/ Commerce/ Physics/Chemistry/Mathematics/Botany/Zoology	4
3	Multidisciplinary Generic Elective	Assamese/Economics/Education/ History/ Political Science/Hindi/ Commerce/ Physics/Chemistry/Mathematics/Biology (Other than Major Subject/Higher Secondary Subjects)	3
4	Ability Enhancement Courses	Assamese/Bengali/Hindi	4
5	Value Added Course 2	Understanding India	2
		Health and Wellness	2
6	Skill Enhancement Courses	Tourism Management, MS Excel & Application in Business, Personal Development & Softskill, Tea Plantation & Management	3

REQUIREMENT AND PROCEDURE FOR ADMISSION

As per the initiative taken by the Government of India towards ‘Digital India’, Doomdooma College implemented online form fill up and admission system from the academic session 2017-18.

GUIDELINES FOR ONLINE FORM FILL UP AND ADMISSION

Important Note:

- Before filling up the Application Form, download the College Prospectus & Academic Calendar & go through the Prospectus.**
- Students have to keep ready with the scanned copy of Photograph, Signature, Pass Certificate, Mark-sheet, Caste Certificate, Income Certificate of parents (if any) etc. before filling up the online application form to upload in “Photo & Documents upload” section in online form submission.**

STEPS TO BE FOLLOWED FOR ONLINE FORM FILL UP, ADMISSION AND E-PAYMENT:

(Applicant must put all information correctly as mentioned in the certificate)

GUIDELINES FOR ONLINE FORM FILL UP FOR ADMISSION:

- Log on to : <http://doomdoomacollege.edu.in>
- Click on **ONLINE ADMISSION 2022-23** → **GUIDELINE** → **FORM FILL UP**
- Click on Application Form
- Register yourself with Name, DOB, Active Mobile No. and E-Mail id then click on sign up. (A user id will be generated automatically. Note down the user id for future use.)
- Now Login with your Mobile No. and Password.
- Select your Class, and then click on done.
- Click on continue to fill up the Admission Form entering every data very carefully and correctly.
- Then preview of the filled in form will appear. If anything is entered wrongly, the applicant can correct the same by clicking on BACK button then after correction Click on SUBMIT.
- On successful submission, applicant will get an Application Form Number in his/her registered Mobile No. (Applicant must take a Print out of the Application form)

GUIDELINES FOR ONLINE ADMISSION & PAYMENT:

For physical verification of documents the dates will be notified later on.

Documents to be submitted during document verification:

Students will have to submit the following particulars along with the printed Application Form generated from online admission:

- Two copies of recent passport size photograph
- Self-attested copies of

- Age Proof Certificate
- Marks sheets from HSLC
- Pass Certificates from HSLC
- Caste Certificate from the competent authority wherever necessary
- Certificate on Differently Abled Person (if applicable)
- Documents in support of extra-curricular activities (if any)
- Character Certificate from the Head of the institution last attended.
- Original Income Certificate of parents from the competent authority.
- Gap Period Certificate wherever applicable.
(An applicant passing the qualifying examination earlier than the current year will have to submit a gap period certificate from the Head of the institution last attended or officer-in-charge of the nearest Police Station or Government gazetted officer testifying his/her activities during the interim period. If the gap period of study is more than 1(one) year, he/she will have to submit an affidavit with relevant documents from the competent authority.
- The list of selected candidates for admission will be displayed in the college website under notification section.
- Students selected on the basis of merit will have to pay their admission fees through offline mode and also **submit their college copy of Bank Payment Receipt to the College office immediately.**

RESERVATION OF SEATS:

There is a provision for reservation of seats for students belonging to SC, ST(P), ST(H), OBC/MOBC/TGL category and Differently Abled Person as per Govt. of Assam rules. Quota seats for co-curricular activities like cultural, sports, NCC, Scouts & Guides will be allotted to the applicant subject to the clearance from the board constituted by the college authority.

Reservation of seats for SC/ST(P)/ST(H)/OBC/MOBC Categories (as per the Govt. of Assam norms) as follows:

SC	- 7%
ST (P)	- 10%
ST (H)	- 5%
OBC/MOBC	- 15%

1% seats of Arts, Commerce and Science streams will be reserved for the wards of employees.

CHANGE OF SUBJECTS:

A student will be allowed to change his/her subject or stream up to the date fixed by the College/Council/University.

COLLEGE UNIFORM:

It is strictly compulsory for every student to come to the college with proper uniform which is as follows:

(a) Uniform for Boys:

Summer: White Shirt and formal Black Trouser.

Winter : White Shirt and formal Black Trouser with maroon coloured V-necked full or half Sweater.
(Jeans and Shirt of any other colour is not allowed).

(b) Uniform for Girls:

Summer : Navy Blue Blouse and White Chadar-Mekhela or Saree with Navy Blue border or White Churidar with Semi Patiyala Pant and Navy Blue Dupatta. (leggings/jaggings/palazzoes are not allowed)

Winter : Navy Blue Blouse and White Chadar-Mekhela or Saree with Navy Blue border or White Churidar with Semi Patiyala Pant and Navy Blue Dupatta and Maroon coloured Sweater.
(leggings/jaggings/palazzoes are not allowed)

N.B. : The blue apron for science students is mandatory during their practical classes.

COLLEGE IDENTITY CARD AND BADGE

College Identity Card and College Badge are issued to every student annually at the time of admission. Old identity card is to be surrendered at the end of each academic session for renewal; otherwise new identity card will not be issued. Every student must wear the college badge and carry the identity card while entering the college premises.

Student found without uniform and identity card will be liable for disciplinary action.

ATTENDANCE

The college strictly adheres to the percentage of attendance of the students as per University regulation. (See University Regulation 5 under CBCS & University Notification No. DU/DR-A/DU(Regulations-FYUGP)/23/385 dated 19-05-2023)

EXAMINATION AND EVALUATION

The college authority strictly adheres to the examination and promotion rules of the University/AHSEC. Tests and sessional examinations are compulsory and no appeal for exemption shall be considered. Examinee must fill up the examination form for the concerned examination as and when notified by the college authority. The college authority will not be held responsible for any discrepancy in this respect. (See University Regulation 6 under CBCS and University Notification No. DU/DR-A/DU(Regulations-FYUGP)/23/385 dated 19-05-2023)

COLLEGE PROVISIONAL PASS CERTIFICATE

Following Documents must be submitted along with the filled in application form for issuance of Provisional Pass Certificate-

- Clearance certificate from the President, Doomdooma College Students' Union and Teacher-in-Charge in case of an office bearer of the Union.
- Clearance Certificate from the college office regarding surrender of College Identity Card and College Badge.
- Clearance certificate from the Hostel Warden in case of hostel border.
- Clearance certificate from the library.

TRANSFER CERTIFICATE

Any student seeking transfer from the college will have to apply to the Principal for Transfer Certificate. The application must be countersigned by his/her parent or legal guardian. No certificate shall be issued to those leaving the college without permission. Refund of fees is not permissible. Following documents must be submitted along with the application. (See University Regulations 11 under CBCS)

- Clearance Certificate from the college office regarding surrender of college Identity Card and College Badge.
- Library clearance certificate from the Librarian.
- Clearance certificate from the President, Doomdooma College Students' Union and Teacher-in-Charge in case of an office bearer of the Union.
- Record of percentage of attendance duly signed by Head of the concerned Department.
- Clearance certificate from the Head of the department in case of a student having honours programme.
- Clearance certificate from the concerned NCC Officer in case of NCC cadet.
- Clearance certificate from the Hostel Warden in case of hostel border.

DIFFERENT COMMITTEES AND BODIES OF DOOMDOOMA COLLEGE

Administrative & Academic Bodies

Governing Body: The Governing Body of Doomdooma College is the administrative body which is responsible for overall management of the college.

Internal Quality Assurance Cell (IQAC): The Internal Quality Assurance Cell of Doomdooma College, formed according to the guidelines of NAAC, is an effective internal coordinating and monitoring mechanism constituted to ensure quality culture and systematized the efforts of the institution towards academic excellence. The cell is actively involved in overall quality enhancement of the institution and strives for continuous improvement. The cell takes feedback responses from students, parents on quality related institutional processes.

Board of Heads (BoH): The Board of Heads of Doomdooma College is responsible for overall management and coordination of the academic affairs of the college.

Doomdooma College CBCS Board: From the academic session 2019-20, Dibrugarh University introduced CBCS in undergraduate programmes. The college has formed a CBCS Board as per the

guidelines of the CBCS regulations-2018 of Dibrugarh University to monitor and supervise the execution of the CBCS.

Doomdooma College FYUGP Board: from the academic session 2023-24, Dibrugarh University introduced Four Year Under Graduate Programme. All the concerned HoDs are member of this board for the effective implementation of new syllabus.

Teacher, Students & Parents Bodies

- **Doomdooma College Students' Union (DDCSU):** Doomdooma College Students' Union is a general body of the students of the college. Membership of this union is compulsory for every student of the college. The office bearers of the Union are elected annually through direct ballot. The term of the office bearers of the Union Body is for one academic year. The Union organizes games and sports, quiz and debate, cultural and literary contests, Raihan Shah Memorial Inter College Quiz Competition etc. annually. The Union publishes a multilingual annual magazine named "OIKYADEEP", providing opportunities for development of literary talents of the students. It is worth mentioning that only students contribute to this collection.
- **"Abhibhawak Mancha" (Parent-Teachers' Association):** The Parent-Teacher Association of the college organizes meetings where academic and other activities are discussed. Each department organizes Parent-Teacher meet in every semester. All academic issues related to the students' academic progression and support are discussed and feedbacks from parents are taken in these meets. Further two members from each department are selected from these meets to strengthen the "Abhibhawak Mancha" as and when necessary.
- **Alumni Association:** The Alumni Association of the college actively takes initiatives in various activities for the development of the institution.

Cultural & Environment Committees

- **Prakriti Oikya Mancha:** Prakriti Oikya Mancha of Doomdooma College was formed by the students of the college in 2012. It works for conservation of nature and maintenance of clean and green environment in the college campus. Further, it publishes an annual bi-lingual hand-written poetry magazine, *Didicir Jeuti*.
- **Doomdooma College Eco Club:** The Eco club of college works for maintaining the ecology of the college campus.
- **Sanskritik Mancha:** Sanskritik Mancha of Doomdooma College organizes various socio-cultural activities in the college campus.
- **Departmental Forums:** The departmental forums are established to sensitize the students towards discipline specific impact on society at large. In order to achieve the goal, the forums keep organizing different activities like awareness programmes, workshops, seminars, field visits, quizzes, debates etc. Some of the forums award scholarship to meritorious students of the concerned departments. The college has the following departmental forums:
 - Commerce Forum
 - Economics Forum
 - Political Science Forum
 - Asomiya Sahitya Sora
 - Physics Forum
 - History Forum

Public Services

- **National Service Scheme (NSS):** The National Service Scheme unit of the college aims at developing students' personality through community service. The NSS unit organizes regular and special camping programmes, awareness programmes and rallies, health camps, blood donation camps, cleanliness drives as part of Swachh Bharat Abhiyan.
- **National Cadet Corps (NCC) – Boys:** The college has 10 Assam Bn. NCC for boys under the jurisdiction of Dibrugarh Group.

- **National Cadet Corps (NCC) – Girls:** The college has 63 Assam Bn. NCC for girls under the jurisdiction of Dibrugarh Group.

Separate Admission form for boys and girls NCC are issued by the respective ANO/CTO at the beginning of the new academic session.

ANO (Girls NCC): Lt. (Dr.) Rumi Khalen, Asst. Professor, Department of Assamese

CTO (Boys NCC): Mr. Ijagalakbe Jeme, Asst. Professor, Department of Commerce

Students Support Services

a) Academic Support

- **College Central Library:** The college has an excellent digitized central library with more than 30,000 text books, reference books, journals and periodicals. The library has well furnished and spacious reading rooms for students and teachers along with a conference hall. E-books and e-journals can be accessed through the INFLIBNET, N-LIST programme.
- **Book Bank:** The college has a Book Bank at the College Central Library for meritorious and economically backward students.
- **Network Resource Center (Digital Lounge) with Wi-Fi:** Internet browsing facility is available for faculty members and students at the Network Resource Centre (Digital Lounge).
- **Departmental Library:** Each department has a departmental library with good number of text and reference books. The departments issue books to the students and maintain records of issue and return.
- **College Laboratories :** The college has following well equipped Laboratories :
 - Science Laboratories
 - Psychological Laboratory
 - Computer Laboratory
 - Language Laboratory
- **Career Counseling & Guidance Cell:** The Cell organizes seminars, workshops, lecture sessions by inviting competent experts and resource persons to provide guidance in matters related to career.
- **Remedial Coaching:** The college arranges remedial coaching for the students of ST/SC/OBC/MOBC/TGL/Minorities/Economically Backward classes.
- **E-learning facility:** The faculty members of the college provide e-classes in the form of audio/video classes, study materials and home assignments in different online platforms. The students can also avail this opportunity by login into the college website with their own ID and password.

b) Sports, Cultural & Recreational Support

- **Historical & Cultural Museum:** The Historical & Cultural Museum maintained by the department of History has collection of arts, architectures etc. collected from various ethnic groups of the surrounding area.
- **Play ground**
- **Basketball, Badminton & Handball Courts**
- **Multi-Gym for Boys and Girls**
- **College Auditorium**
- **College Canteen**
- **Boys' Common Room**
- **Girls' Common Room**
- **Students' Union Office**
- **NSS Office**
- **NCC Boys Office**
- **NCC Girls Office**
- **Scouts and Guides Unit**

c) College Hostel

- Two Boys' Hostel : Capacity – 84 (44 + 40) students

- Two Girls' Hostels : Capacity – 54 (40 + 14) students

d) Financial Support

- **Free studentship to the BPL students by the Govt. of Assam**
- **Free studentship to meritorious students :** **I)** Free studentship to meritorious students securing 90% and above marks in the last qualifying Examinations, **II)** Students who participated in National Children Science Congress (NCSC) can claim Free studentship National Level Child Scientist and 50% fee concession to State Level Child Scientist, **III)** Free admission to the toppers in the H.S. First Year examination in Arts, Commerce and Science streams.
- **Financial aid to economically weak meritorious students:** Limited number of economically disadvantage and meritorious students are provided financial assistance from the Poor Fund of the college. The students must apply for financial assistance from this fund to the Principal with valid documents.
- Scholarship and Awards to the students who perform brilliantly in academic & co-curricular activities.
- Best Graduate Scholarship by Assamese Department, Commerce Department, History Department and Political Science Department.
- 3 Annual Scholarship to toppers (2nd semester, 4th semester, 6th semester; based on regular attendance and percentage above 60) by Economics Department.
- H.S. Topper Scholarship and 100% Class Attendance Award by Commerce Department.
- Awards to the toppers of Arts, Commerce and Science graduates by Doomdooma College Teachers' and Employees Welfare Trust Fund.
- Special merit scholarship awarded by donor families of Mr. S. N. Patowary and Mr. N. Bahety to 20 bona fide students of the college every year.
- **Students Travel Concession**

e) Disciplinary Support

- **Anti-Ragging Committee:** Ragging of any sort is strictly prohibited within and outside the college campus. Ragging is a criminal offence and the Anti-Ragging Committee of the college maintains strict vigilance for its detection. Any student involves in ragging directly or indirectly is liable for punishment to the extent of expulsion. Students are advised to bring cases of ragging to the notice of the Principal/Vice-Principal/Anti-Ragging Committee.
- **Committee Against Sexual Harassment (CASH):** The Committee Against Sexual Harassment (CASH) works for the gender parity by organizing gender sensitization programmes for the students, conducting workshops and encouraging students to report any offence of such nature immediately. Sexual harassment is a serious crime and severe punitive measures will be taken against the offenders.
- **Grievance Redressal Cell:** The College has a Grievance Redressal Cell in order to look into the grievances of the staff and students.
- **Disciplinary Action Committee:** The College has a Disciplinary Action Committee to maintain and monitor discipline, decorum and rapport of the institution.

f) Other Supports and Facilities

- **Botanical Garden:** Doomdooma College Botanical Garden has various medicinal and food plant species and a wide variety of herbs and trees. The garden also has a Vermicompost unit.
- **Women Cell :** The Women Cell of Doomdooma College works for empowering Women of socio-economically backward and illiterate section of the society by organizing awareness programmes, seminars, workshops, interactions etc. Further, the college grants career oriented certificate courses like Beauty Parlour, Cutting & Tailoring and Embroidery under the monitoring of the Cell.
- **Health & Hygiene Cell:** The Health & Hygiene Cell of the college conducts health service programmes like Health Camp, Blood Donation Camp, Yoga Training Programme etc. for students and staff with the help of NGOs and Govt. agencies.
- **Equal Opportunity Centre:** The centre provides equal opportunities to SC, ST, OBC, MOBC, TGL and minority communities students in various activities for their all round developments. The centre organizes different programmes like seminars, workshops to enhance their potentialities.

- **Xerox and Internet facility:** The College provides Xerox and Internet facilities at concessional rates for students and staff.

g) Other Committees and Cells

- **NEP Taskforce**
- **Placement & Career Guidance Cell**
- **Research & Development Cell**
- **Hostel Committee**
- **Extension Work Committee**
- **Library Committee**
- **Seminars/Workshops Committee**
- **Intellectual Property Rights (IPR) Cell**
- **IT Cell**
- **Documentation Cell**
- **Disaster Management Cell**
- **Campus Beautification Committee**
- **Sports Board**
- **Red Ribbon Club**
- **Publication Committee**
- *DDC News Letter Committee*
- **All India Survey of Higher Education & NIRF Committee**
- **Rain Water Harvesting Committee**
- **Festival Committee**
- **Disaster Management Cell**

COLLEGE RULES & REGULATIONS

Great emphasis is laid on discipline, character building and decorum of the college and students are expected to maintain a high standard of discipline. Students admitted to the college must abide by all the rules and regulations as prescribed by the college authority. **Violation of any of the following rules will make the student liable for strong disciplinary action.**

1. General Rules for Maintaining Discipline:

- 1) Unsatisfactory academic progress, irregular attendance, irregular clearance of college and hostel fees and dues, involvement in vandalism, showing discourtesy to the teaching and non-teaching staff in any form, adoption of unfair means during examination etc. are some of the offences which may make the students liable for disciplinary action like termination of scholarship, non-issuance of college certificate/diploma, forced transfer and even expulsion from the college and the hostel.
- 2) All forms of ragging inside the college and hostel premises are strictly prohibited. Strong disciplinary action will be taken if anyone is found to be involved directly or indirectly in ragging.
- 3) Consumption of any form of Tobacco product is strictly prohibited inside the college premises.
- 4) Using mobile phones inside the examination hall is strictly prohibited.
- 5) Using mobile phones inside the classroom is prohibited. However, they can use mobile phones in the classroom as per the instruction of the concerned teacher as and when necessary.
- 6) Every bona fide student of the college must participate at least in 3 (three) events in the Annual College Week.
- 7) Students must follow the rules notified at the main entrance of the college.

2. Library Rules:

- 1) Every student must come to the library in the college uniform.
- 2) Books and other belongings should be kept in the Property Counter of the library.
- 3) The library is open from 9.00 A.M. to 5 P.M. on all days except holidays.
- 4) Books are issued for all classes on all working days.
- 5) Honours students will be allowed to borrow 4 (Four) books at a time and Non-Honours students will be allowed to borrow 2 (Two) books at a time.

- 6) In no case a student can keep a book for more than 15 (Fifteen) days from the date of issue, a fine of Rs. 1/- per day will be charged for every delayed day. In case a student does not return the book until 1 (One) month from the date of issue, the Library Committee will take disciplinary action.
- 7) If any book borrowed from the library is lost, torn or damaged in any form, the value of the book will have to be borne by the borrower as per library rules.

Rules for Book Banks:

- 1) Meritorious and economically backward students may apply for the books at the beginning of the academic session.
- 2) Book(s) will be issued for one year and students have to pay an amount of Rs.20/- per book.
- 3) The book(s) must be return before the final or annual examination.
- 4) Students must ascertain their eligibility to avail this facility with supporting documents of economically backward section.

3. Rules for Network Resource Centre (Digital Lounge):

- 1) Only regular students, teaching and non-teaching staff of the college are eligible to use the Network Resource Centre (Digital Lounge).
- 2) Library card is to be produced before entering into the Network Resource Centre.
- 3) Downloading and printing is available at the Network Resource Centre.
- 4) At a time 10 (ten) students can avail the benefits of Network Resource Centre.
- 5) Time allotted for each student is fixed and is to be strictly maintained.
- 6) Shoes should be kept outside while entering into the Network Resource Centre.
- 7) Access to entertainment sites is not allowed.
- 8) To maintain silence inside the Network Resource Centre (Digital Lounge) is mandatory.
- 9) To avail the Network facility, a student must register his/her name.

4. Hostel Rules:

- 1) Married students are not allowed to avail hostel seats.
- 2) Borders must abide by all rules and regulations imposed by the college authority and hostel warden.

College Fees and Dues

Fees under various heads as applicable must be paid at the time of admission and on scheduled date as notified by the Principal of the college. Defaulters will not be allowed to sit in the examination or their results will be kept withheld.

Fees structure for the Session 2023-24 (It may be varied):

<i>Course</i>	<i>Admission fee for (in Rs.)</i>		
	<i>Arts</i>	<i>Commerce</i>	<i>Science</i>
HS 1 st year	Male - 4085/-	Male - 4085/-	Male - 12500/-
	Female - 3485/-	Female - 3485/-	Female - 12500/-
HS 2 nd year	Male - 3885/-	Male - 3885/-	Male - 12300/-
	Female – 3285/-	Female – 3285/-	Female – 12300/-
Degree 1 st Semester (FYUGP)	4940/-	4940/-	15400/-
Degree 3 rd Semester	Non-Honours – 4370/-	Non-Honours – 4370/-	Non-Honours – 13610/-
	Honours– 4590/-	Honours– 4590/-	Honours– 15050/-
Degree 5 th Semester	Non-Honours – 4370/-	Non-Honours – 4370/-	Non-Honours – 13610/-
	Honours – 4590/-	Honours – 4590/-	Honours– 15050/-

TEACHING & NON-TEACHING STAFF, DOOMDOOMA COLLEGE

Principal	Vice-Principal
Dr. Kamaleswar Kalita M.A., B.Ed., M.Phil., PGDHRM, Cert. in RS & GIS, Ph.D	Dr. Champa Rao Mohan M.A., Ph.D.

Assamese Mr. Deepak Ranjan Baruah (HoD), M.A. Ms. Shila Sonowal M.A Dr. Rumi Khaleen, M.A., Ph.D Dr. Hemalaxhi Gogoi, M.A., M.Phil., Ph.D Dr. Bondipa Saikia, M.A., M.Phil., Ph.D	English Dr. Champa Rao Mohan(HoD), M.A., Ph. D Ms. Monica Pegu, M.A., M.Phil. Mr. Shivajit Dutta, M.A. Ms. S. Semim Zahan, M.A., M.Phil. Ms. Chimi Deka, M.A., M.Phil.
Hindi Ms. Hiran Baishya Dutta (HoD), M.A., M.Phil. Mr. Parikshit Nath, M.A., M.Phil.	Bengali Dr. Mondira Das (HoD), M.A., Ph.D Dr. Abdul Jalil Choudhury, M.A., M.Phil., Ph. D
Political Science Ms. Gayatri Medhi Mahanta (HoD), M.A., M.Phil. Dr. Kaberee Borpujari Sarmah, M.A., Ph.D. Dr. Pranjit Saikia M.A., Ph. D Ms. Rashmirekha Borgohain, M.A.	History Ms. Monimala Borah (HoD), M.A. Mr. Madhurjya Mahanta, M.A. Mr. Dwijendra Kr. Sarmah, M.A., M.Phil. Ms. Tinamoni Rajkumari, M.A. Dr. Padmakshi Kakoti, M.A., Ph.D
Education Dr. Anjan Saikia M.A., B.Ed., Ph.D. Dr. Azibur Rahman (HoD), M.A., Ph.D. Dr. Lokman Ali, M.A., M.Phil., Ph.D. Ms. Papor Handique, M.A., M.Phil. Ms. Bornali Doley, M.A. M.Phil. Ms. Shikashmita Hazarika, M.A., M. Ed.	Economics Ms. Anjoo Konwar (HoD), M.A., M.Phil. Mr. Mintu Upadhyaya, M.A., M.Phil. Ms. Smita Buragohain, M.A., M.Phil. Ms. Karobi Borah, M.A., M.Phil. Ms. Durga Devi, M.A.
Commerce Dr. Deepak Kr. Mahanta (HoD), M.Com, Ph.D. Mr. Sondeep Dey, M.Com. Ms. Sharmistha Bhattacharyya, M.Com. Mr. Ijegalakbe Jeme, M.Com Mr. Poncham Bodo, M.Com Ms. Dharitri Baishya, M.Com	Statistics Mr. Nagendra Nath Kalita, M.Sc.
Physics Mr. Ratul Gogoi (HoD), M.Sc., M.Phil. Mr. Rupjyoti Baruah, M.Sc. Mr. Jamil Hussain, M.Sc.	Chemistry Mr. Rakesh Shukla (HoD), M.Sc. Mr. Gyanananda Deka, M.Sc., B.Ed. Mr. Pradip Newar, M.Sc.
Mathematics Ms. Swapna Deka (HoD), M. Sc, M.Phil. Ms. Sangita Sharma, M.Sc. Mr. Bittu Gupta, M.Sc.	Zoology Ms. Geetirekha. D. Mahanta (HoD), M.Sc. Ms. Kahkashan Parween, M.Sc. Mr. Dhimanjyoti Roy, M.Sc.
Botany Mr. Monoj Dutta (HoD), M.Sc. Mr. Amit Kumar Chutia, M.Sc. Ms. Nikita Bhattacharjee, M.Sc.	Computer Science Mr. Rajdeep Bhattacharyya, MCA
Office Staff- Grade III Mr. Nagen Talukdar Mr. Pankaj Ch. Sarmah Mr. Prasanna B. Deori Ms. Hiranya G. Mahanta Mr. Samindra Das Mr. Jayanta Sarmah Mr. Tuman Barman	Grade IV Mr. Aditya Bezbaruah Mr. Bipin Kalita Mr. Paresh Deka Mr. Binod Moran Mr. Robet Kujur Mr. Tiffil Kharia Mr. Junas Minj
Hostel Staff Ms. Purnima Tamang (Cook) Mr. Ganesh Deka	Security Staff Mr. Raju Sonowal Mr. Pranab Saikia
	Library Staff Librarian - VACANT Mr. Biren Kumar Deka Mr. Ashok Sharma Mr. Samrat Dey Mr. Putul Bhumij
	Distance Education Study Centers Staff Mr. Sudipta Paul, KKHSOU Ms. Nabamika Deb, DODL, DU

Mr. Santosh Tamang	Mr. Biswa Borah Mr. Gobin Nayak Mr. Rajesh Kurmi	Laboratory Staff Mr. Deepjyoti Baruah
--------------------	--------------------------------------------------------	-------------------------------------------------

DISTANCE EDUCATION PROGRAMMES
KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY
DOOMDOOMA COLLEGE STUDY CENTRE

Doomdooma College Study Centre of Krishna Kanta Handiqui State Open University (KKHSOU) offers different Masters Degree and Bachelor Degree Courses. The Centre has a separate building in the college campus with classrooms and office. Classes are organised on Sundays through offline mode for the learners. All the courses are offered through distance mode. Admission for these courses is done directly in the university through online in July-August every year. The courses offered and fee structure is as follows,

Programmes	Course		Fees per Semester (Tentative)
Master Degree	1	M.A. in Assamese (MA-ASS)	5000/-
	2	M.A. in English (MA-ENG)	5000/-
	3	M.A. in Political Science (MA-Political Science)	5000/-
	4	M.A. in Education (MA-EDU)	5000/-
	5	M.A. in Economics (MA-ECO)	5000/-
	6	M.A. in Journalism and Mass Communication (MA-SCOM)	5000/-
	7	M.A. in Sociology (MA-SOC)	5000/-
	8	M.Com in Commerce (M.COM.)	5000/-
Bachelor Degree	1	B.A. Pass Course (BA-PASS)	3000/-
	2	B.A. Major Course (BA-MAJOR)	3000/-
	3	Bachelor of Commerce (BCOM)	3000/-
	4	Bachelor of Social Work (BSW)	3000/-
	5	Bachelor of Business Administration (BBA)	4500/-

DU DISTANCE & OPEN LEARNING STUDY CENTER

<i>Name of the Programme</i>	<i>Sl. No.</i>	<i>Subject</i>	<i>Duration</i>	<i>Eligibility</i>
Bachelor in Arts (B.A.) Major Programme	1	Assamese, Pol. Science, Sociology, Economics	3 year (1+1+1)	HSLC with the subject in Higher Secondary
B.A. Non- Major Programme	2		3 year(1+1+1)	HSLC or equivalent
(B.Com) Non-Major	3		3 year(1+1+1)	HSLC or equivalent
PG Programme	4	Assamese	2 year(1+1)	Graduate in any discipline
	5	Education	2 year(1+1)	
	6	Pol. Science	2 year(1+1)	
	7	Economics	2 year(1+1)	
	8	English	2 year(1+1)	
	9	Sociology	2 year(1+1)	

DAT	June, 23	July, 23	Aug., 23	Sept. 23,	Oct. 23	Nov., 23	Dec., 23	Jan., 24	Feb., 24	March, 24	April, 24	May, 24
MON								1			1	
TUE			1					2			2	
WED			2			1		3			3	1May Day
THU	1		3			2		4	1		4	2
FRI	2		4	1		3	1	5	2	1	5	3
SAT	3	1Ext'd Day	5F' Social	2		4	2Aram Divar	6	3	2	6	4
SUN	4	2	6	3	1	5	3	7	4	3	7	5
MON	5	3	7	4MDVTH	2G Jayanti	6	4	8	5	4	8	6
TUE	6	4	8	5	3	7	5	9	6	5	9	7
WED	7	5	9	6Janmartani	4	8	6	10	7	6	10	8
THU	8	6	10	7	5	9	7	11	8	7	11	9
FRI	9	7	11	8	6	10	8	12	9	8	12	10
SAT	10	8	12	9	7	11	9	13	10	9	13	11
SUN	11	9	13	10	8	12Dipauli	10	14	11	10	14	12
MON	12	10	14	11	9	13	11	15	12	11	15	13
TUE	13	11	151Day	12	10	14	12	16	13	12	16	14
WED	14	12	16	13	11	15	13	17	14S'Puja	13	17	15
THU	15	13	17	14	12	16	14	18	15	14	18	16
FRI	16	14	18SDVTH	15Union Election	13	17	15	19	16	15	19	17
SAT	17	15	19	16	14	18	16	20	17	16	20	18
SUN	18	16	20	17	15	19	17	21	18	17	21	19
MON	19	17	21	18	16	20	18	22	19	18	22	20
TUE	20	18	22	19	17	21	19	23	20	19	23	21
WED	21	19	23	20R Shah	18Kati Bihu	22	20	24Hrtqzito virit	21	20	24	22
THU	22	20	24	21	19	23	21	25	22	21	25	23B'Purnima
FRI	23	21	25	22	20	24Lachit Divar	22	26 Republic Day	23	22	26	24
SAT	24	22	26	23	21	25	23	27	24C Divar	23	27	25
SUN	25	23	27Karam Puja	24	22	26	24	28	25	24	28	26
MON	26	24	28	25SDV Jhmatv	23	27GNanak B'Day	25	29	26	25Hali	29	27
TUE	27	25	29	26	24	28	26	30	27	26	30	28
WED	28	26	30	27	25	29	27	31Mam Ma Phi	28	27	31	29
THU	29	27	31	28	26	30	28	29	29	28	31	30
FRI	30	28		29	27		29			29GFri Day		31
SAT		29		30	28		30			30		
SUN		30			29		31			31		
MON		31			30							
TUE					31							
W. Day	13	13	25	23	24	29	19	13	23	24	23	25
T. Day	13	13	19	17	12	17	3	12	13	24	19	25
Sunday & Vaccation			Holiday		Seorional Exam		End Som Examination		Celebration			